

Appendix J—Household Checks: Sample Log Sheet

See Appendix K for blank Log Sheet

Codes tell official first responders which households to attend first. Doors can be marked with grease pencil or another method of marking.

NAME OF VOLUNTEER(S)				
CODE	Household check: occupant status			
1	Professional rescue needed ASAP			
2	Unknown: no response at address OR unsafe to approach property			
3	All occupants accounted for			
4	Evacuating outside neighbourhood (record destination address / phone number)			
Code	Date/Time	Address	Occupant Name(s)	Status: (some neighbours may not wish to share personal details)
3	May 08 10:03 am	28 Heron Cres.	Rita Fort - Mom Simon Fort - 8	Rita unhurt but depressed Simon going to father's
2	May 08 10:08 am	30 Heron Cres.	Paul and Serta Chopin	Usually home in a.m. – check again at 12 noon.
1	May 08 10:22 am	33 Heron Cres.	1 middle-aged man, may be visitor or new neighbour	Looked in window: man on floor under collapsed roof. Not moving. Called 911. Response 1–2 hours.
4	May 08 11:14 am	36 Heron Cres.	Amanda and Fausto Vero	Leaving shortly, taking pet, staying with family (cell #: 250-444-3235)