

**2025-2029**  
**Financial Planning**  
**Core Services**  
Water Supply

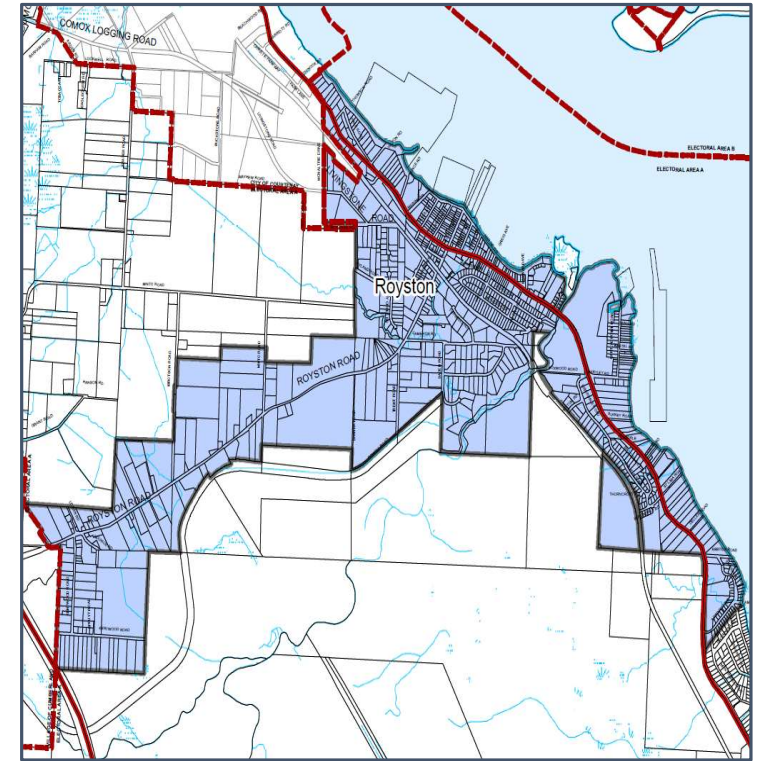
312 Royston Water Service





# Core Service Water Supply

Core Service	Water Supply
Service Name	Royston Water Local Service Area (WLSA)
Service Sub-functions	None
Purpose	For the supply of water to Royston from the Village of Cumberland
Participants	Defined portion of Electoral Area A (Royston)
2025 Proposed Changes to Service	None





## 2024 Accomplishments

- Herondale repairs
  - Repaired floor, pipe hangers and re-sealed
- Completed annual residential water meter replacement program (year 4 of 6)
- Two PRV chamber upgrades
  - Installed power (lights, heaters and more reliable sumps)
  - Replaced two PRVs





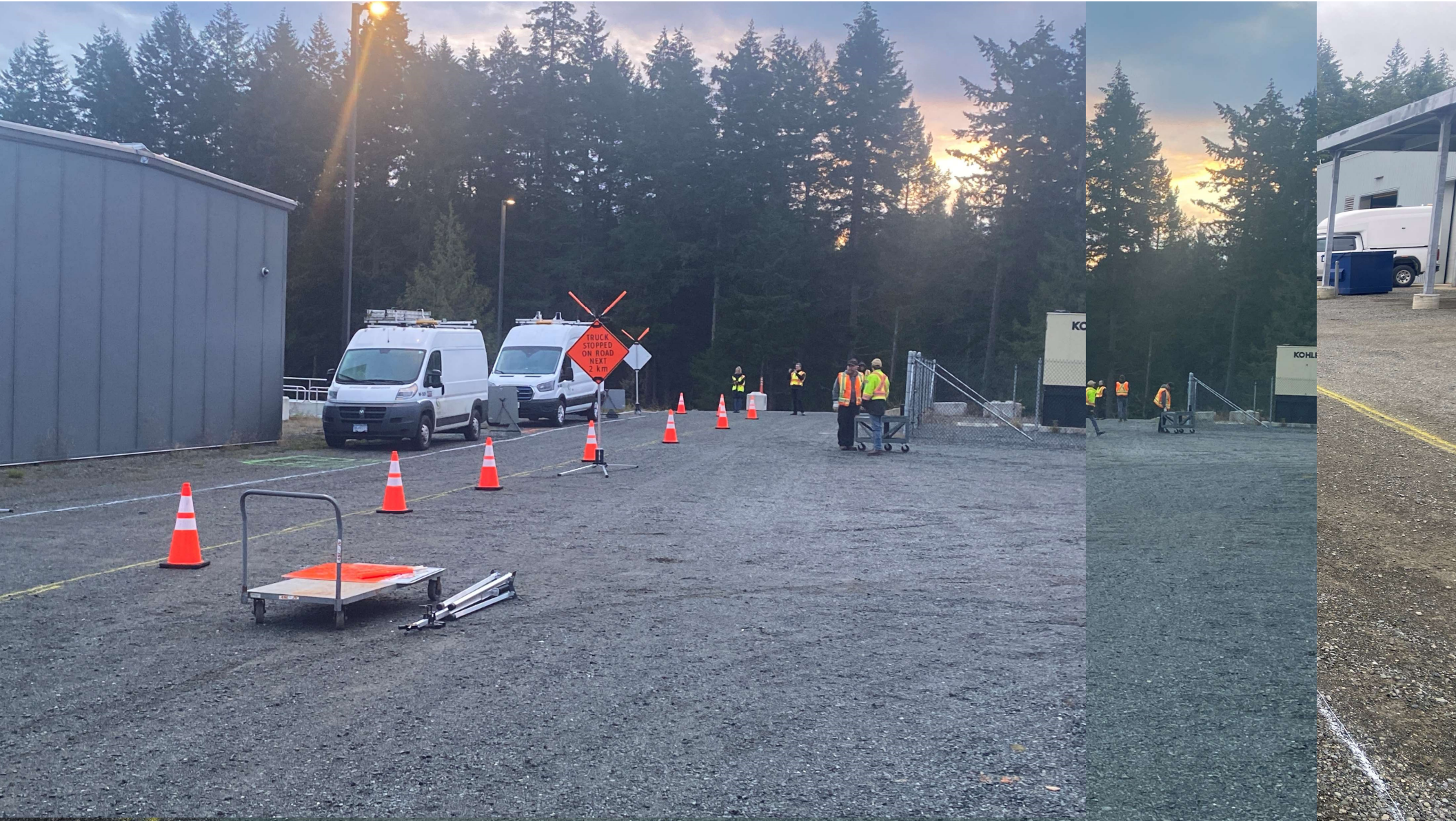
## 2025 Work Plan

- Remaining two PRV chambers and valves to upgrade
- Royston Reservoir meter outlet chamber replacement
- Mounce Rd watermain construction
- Annual residential water meter replacement program (year 5 of 6)
- Kentwood pump zone engineering



# Trends, Challenges & Opportunities

- Long lead times on supplies is now the norm and utilities are adjusting
- Primary challenge is cost of goods and services
- We have a skilled and innovative team that is constantly striving to develop things internally





# Strategic Priorities & Initiatives

Type	Initiative	Comment
Board	Complete Water South Extension	Tripartite agreement under development with partner review and approvals expected in spring 2025





## Human Resource

	2025	2026
Opening FTE Balance	2.10	2.14
Addition Request		
Full time		
Part Time		
Temporary /Casual		
Adjustments	0.04	
Total Change	0.04	0.00
Ending FTE Balance	2.14	2.14

- Adjustment to allocations of shared positions between water service areas



# Expenses

## Year over Year Change

Category	2024 Approved Budget	2025 Proposed Budget	Increase (Decrease)	
			(\$)	(%)
Support Services	\$56,952	\$59,959	\$3,007	5.3%
Personnel Costs	259,490	298,656	39,166	15.1%
Materials, Supplies & Utilities	400,654	449,787	49,133	12.3%
Contract & General Services	100,527	178,504	77,977	77.6%
Debt Charges	24,750	34,000	9,250	37.4%
Transfer to Reserves	236,302	5,000	(231,302)	(97.9%)
Transfer to Other Services	12,720	12,604	(116)	(0.9%)
Minor Capital	5,000	10,932	5,932	118.6%
<b>Total Expenses</b>	<b>\$1,096,395</b>	<b>\$1,049,442</b>	<b>(\$46,953)</b>	<b>(4.3%)</b>

## Key Notes

- Permits/Licenses [+30.1K], Bulk water purchases [+10.6K]
- Professional Fees [+40.0K] for conditions assessments, Machinery contracts [+15.0K]
- Minor capital for spill containment [+10.0K], Allowance [-5K]



# Revenue

## Year over Year Change

## Key Notes

- Consistent with rate increases approved through the 2023 comprehensive rate review

Category	2024 Approved Budget	2025 Proposed Budget	Increase (Decrease)	
			(\$)	(%)
Parcel Tax	\$225,400	\$259,700	\$34,300	15.2%
Sale of Services	710,614	759,308	48,694	6.9%
Transfers from Reserve	-	30,434	30,434	100.0%
Prior Year Surplus	160,381	-	(160,381)	(100.0%)
<b>Total Revenue</b>	<b>\$1,096,395</b>	<b>\$1,049,442</b>	<b>(\$46,953)</b>	<b>(4.3%)</b>



## Funding Sources

Rate Component	2024	2025	2026	2027	2028	2029
<b>User Rates</b>						
% Increase	7%	7%	7%	7%	7%	7%
Cost for Avg User (248m3/yr)	\$647	\$692	\$740	\$792	\$848	\$907
<b>Parcel Tax</b>						
% Increase	15%	15%	15%	15%	15%	15%
Cost per Parcel	\$230	\$265	\$304	\$350	\$402	\$463
<b>Total Annual Cost of Water for Average User</b>	<b>\$877</b>	<b>\$957</b>	<b>\$1,045</b>	<b>\$1,142</b>	<b>\$1,250</b>	<b>\$1,370</b>



# Operating Budget: 2026-2029 Projections

Category	2026	2027	2028	2029
Parcel Tax	\$297,920	\$773,531	\$824,491	\$884,271
Sale of Services	811,409	867,158	926,809	990,636
<b>Total Revenue</b>	<b>\$1,109,329</b>	<b>\$1,640,689</b>	<b>\$1,751,300</b>	<b>\$1,874,907</b>
Support Services	\$59,959	\$59,959	\$59,959	\$59,959
Personnel Costs	309,361	320,477	332,037	344,047
Materials, Supplies, Utilities	459,055	474,682	484,685	493,544
Contract & General Service	185,560	148,948	142,419	145,979
Debt Charges	34,000	34,000	34,000	99,474
Transfer to Reserve	43,325	153,831	249,275	282,856
Transfer to Other Services	12,816	443,408	443,406	443,391
Minor Capital	5,253	5,384	5,519	5,657
<b>Total Expenses</b>	<b>\$1,109,329</b>	<b>\$1,640,689</b>	<b>\$1,751,300</b>	<b>\$1,874,907</b>

# 312 Royston Water

## 2025-2034 Capital Planning





# Asset Management Update

- Asset inventory/replacement schedule
- Support corporate AM program development
- Risk/criticality assessment
- Integration to GIS
- Continue implementation of CMMS
- Select and start implementation of DSS software
- Development of condition assessment program





## 2025-2029 Capital Plan

	2025	2026	2027	2028	2029
1172 – Annual Capital Projects	\$250,000	\$450,000	-	-	-
1175 – Pipe Replacement	-	-	-	-	\$1,594,060
<b>Total</b>	<b>\$250,000</b>	<b>\$450,000</b>	<b>-</b>	<b>-</b>	<b>\$1,594,060</b>



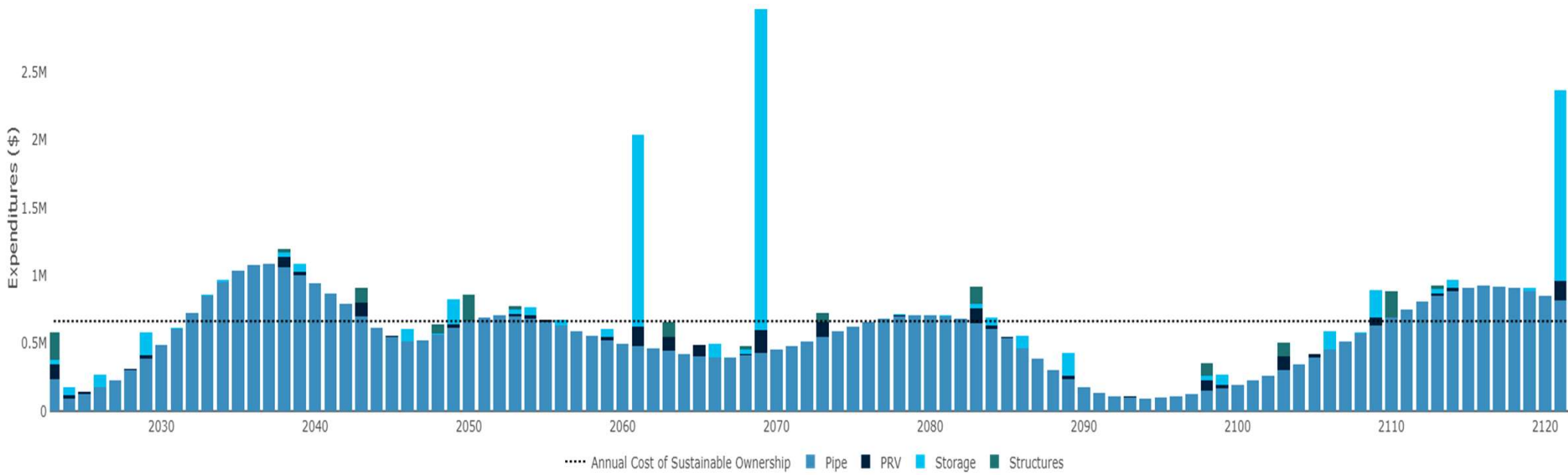


## 2030-2034 Long-Term Capital Plan

	2030	2031	2032	2033	2034
1172 – Annual Capital Projects	-	-	-	-	-
1175 – Pipe Replacement	\$769,901	\$1,112,224	\$1,243,449	\$1,575,070	\$1,333,017
<b>Total</b>	<b>\$769,901</b>	<b>\$1,112,224</b>	<b>\$1,243,449</b>	<b>\$1,575,070</b>	<b>\$1,333,017</b>



# Long Term Capital Plan

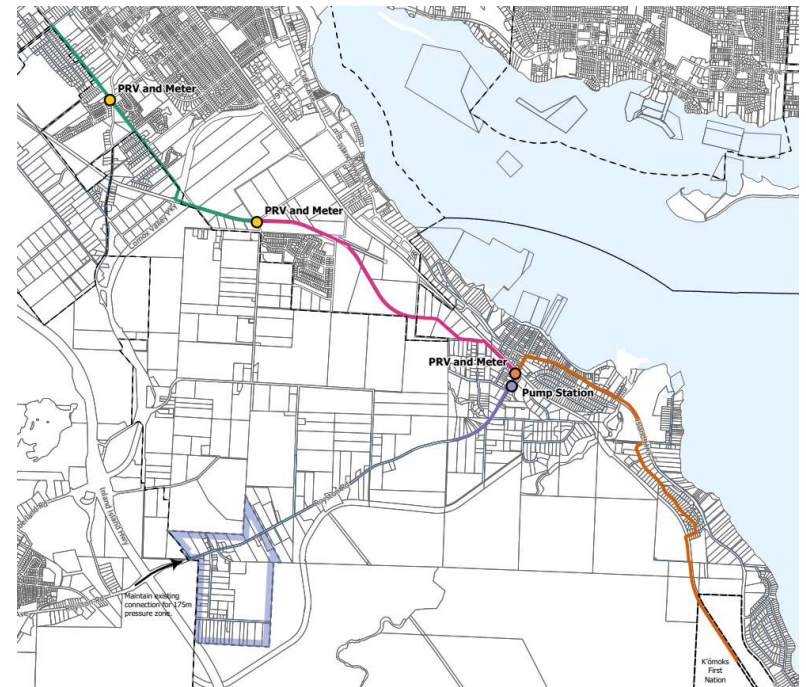




# Conversion to CV Regional Water Supply

- Royston WLSA proposed partner in Water South Extension Project (WSEP)
- Royston costs= \$2.5 M
  - Portion of water transmission main costs
  - Booster pump station
  - Watermain on Royston Road
- Funding

• Community Works funding	\$835,000
• Reserves	765,000
• Borrowing	900,000





# Reserves

## Projected Balances

Reserve	2024 Ending Balance
312 – Future Expenditure Reserve	\$238,703
839 – Capital Works Reserve	1,125,341
891 – Capital Cost Charge Reserve	72,469
<b>Total</b>	<b>\$1,436,513</b>



# Future Expenditure Reserve (312)

## Projected Balances

	2025	2026	2027	2028	2029
Opening Balance	\$238,703	\$213,269	\$218,269	\$223,269	\$228,269
Add: Contributions to Reserve	5,000	5,000	5,000	5,000	5,000
Less: Transfers from Reserve	30,434	-	-	-	-
Ending Balance	\$213,269	\$218,269	\$223,269	\$228,269	\$233,269



# Capital Works Reserve (839)

## Projected Balances

	2025	2026	2027	2028	2029
Opening Balance	\$1,125,341	\$875,341	\$461,697	\$608,651	\$852,926
Add: Contributions to Reserve	-	36,356	146,954	244,275	277,856
Less: Transfers from Reserve	250,000	450,000	-	-	594,060
Ending Balance	\$875,341	\$461,697	\$608,651	\$852,926	\$536,722



# Capital Works Reserve (839)

## Projected Balances

	2030	2031	2032	2033	2034
Opening Balance	\$532,340	\$524,335	\$692,977	\$752,161	\$525,207
Add: Contributions to Reserve	261,896	280,866	302,634	348,116	299,540
Less: Transfers from Reserve	269,901	112,224	243,449	575,070	333,017
Ending Balance	\$524,335	\$692,977	\$752,161	\$525,207	\$491,730



# Capital Cost Charge Reserve (891)






## Projected Balances

	2025	2026	2027	2028	2029
Opening Balance	\$72,469	\$72,469	\$72,469	\$72,469	\$72,469
Add: Contributions to Reserve				--	
Less: Transfers from Reserve	-	-	-	-	-
Ending Balance	\$72,469	\$72,469	\$72,469	\$72,469	\$72,469





# Summary

<b>Fiscal Responsibility</b> 	<b>Climate Crisis &amp; Environmental Stewardship &amp; Protection</b> 	<b>Community Partnerships</b> 	<b>Indigenous Relations</b> 	<b>Accessibility, Diversity, Equity &amp; Inclusion</b> 
Asset Management  Fair & sustainable water rates established for 2024 through rate review	Fully metered system  Conservation user rate structure  Reliable & resilient infrastructure	Management of service by EASC  Partnering on WSEP	Close communication with K'ómoks First Nation on relevant initiatives	Equitable access to water  Consider applications from property owners for water system extension



# Options & Recommendations

- That the proposed 2025-2029 financial plan for the Service 312 Royston Water Service be approved.





Questions?