

Comox Valley Water Service Area

As stated in Bylaw No. 2866, Comox Valley Water System Regulation, Fees and Charges Bylaw, 2006, in the case of a water leak the following applies

Fee rebates

10. (1) Where an owner or owner's agent provides evidence that:
 - (a) Fees charged to that person under schedule 'B' have been unduly high because of a water leak; and
 - (b) The leak has been repaired,a rebate calculated in accordance with subsection (2) may be made to the owner.
- (2) A rebate under subsection (1) shall be calculated on half of the dollar amount of:
 - (a) The last billing period calculated immediately before repair of the leak; and
 - (b) The first billing period calculated immediately after repair of the leak.
- (3) The maximum leak related charge as described in subsection (2) shall be limited to \$1,000 per owner per application.
- (4) The power to review the evidence provided under subsection (1) and to calculate the rebate under (2) may be exercised by the manager of water services or the corporate financial officer.
- (5) The maximum rebate payable under subsection (1) is limited to once every two years per owner."

The application must be completed by the property owner and include copies of invoices, receipts, etc., from the repair.

Completed applications can be submitted by

- Email: utilities@comoxvalleyrd.ca
- Fax: 250-334-4358
- Mail: 770 Harmston Avenue, Courtenay, BC V9N 0G8

For inquiries, contact the Comox Valley Regional District office at (250) 334-6033.

For a complete copy of the bylaw, visit the Comox Valley Regional District website www.comoxvalleyrd.ca



Water Leak Rebate Application

Comox Valley Water Service Area

Name: _____

Phone #: _____ **Account #:** _____

Civic Address: _____

Mailing address: _____
(If different than civic address)

Date of Discovery: _____ **Date of Repair:** _____

Description of Leak: _____

And repair: _____

Signature: _____ **Date:** _____

The personal information collected on this form is collected under the authority of Section 26 (c) of the *Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of the processing a CVRD water leak rebate. Should you have any questions about the collection, use and protection of your personal information, please contact the Manager of Water Services by emailing utilities@comoxvalleyrd.ca or by calling the Financial Accounting Technician at 250-334-6000.

For office use only

Please complete this portion of the application, return a copy to the property owner and forward original form with receipt copies to finance.

Received by: _____ **Date:** _____

Billing Period: _____ **To:** _____