

The following is a consolidated copy of the Comox Valley Recreation Commission Bylaw and includes the following bylaws:

Bylaw No.	Bylaw Name	Adopted	Purpose
632	Comox Valley Recreation Commission Bylaw No. 632, 2020	December 15, 2020	To establish the Comox Valley Recreation Commission
714	Comox Valley Recreation Commission Bylaw No. 632, 2020, Amendment No. 1	June 14, 2022	To expand the mandate of the Recreation Commission to include the administration and allocation of funds under the Recreation Grant Service

This bylaw may not be complete due to pending updates or revisions and therefore is provided for reference purposes only. Titles and whereas clauses may be different than in original bylaws to make this consolidated version more clear and identify historical changes and conditions. THIS BYLAW SHOULD NOT BE USED FOR ANY LEGAL PURPOSES. Please contact the corporate legislative officer at the Comox Valley Regional District to view the complete bylaw when required.

**COMOX VALLEY REGIONAL DISTRICT
BYLAW NO. 632**

A bylaw to establish the Comox Valley Recreation Commission

WHEREAS the Comox Valley Regional District Board adopted on March 20, 2014, Bylaw No. 324 being "Comox Valley Sports Centre Commission Bylaw No. 324, 2014" to consider operational matters related to the Comox Valley Sports and Aquatic Centres (the recreation complexes) and the Comox Valley Track and Fields Service;

AND WHEREAS the Board wishes to expand the mandate of the commission to include the administration and operation of the Comox Valley Exhibition Grounds Service and rename the commission to the Comox Valley Recreation Commission;

NOW THEREFORE the Board of the Comox Valley Regional District in open meeting assembled enacts as follows:

Establishment

1. The Comox Valley Recreation Commission (the "commission") is established.

Membership

2. The commission consists of the electoral area director representing each of Electoral Areas A, B and C, and all municipal directors representing the participating member municipalities of the City of Courtenay, the Town of Comox and the Village of Cumberland and a representative from the board of school trustees of School District No. 71 (Comox Valley).

Meetings

3.
 - a) Meetings of the commission must be conducted in accordance with the procedure bylaw of the Comox Valley Regional District as amended from time to time, with necessary changes and insofar as it is applicable, provided that a failure to follow a procedural requirement is not to invalidate any proceeding or decision of the commission where there has been substantial compliance with applicable rules.
 - b) Meetings of the commission may be called in accordance with the provisions of the *Local Government Act* applicable to meetings of a regional district board, committee or commission with the necessary changes and insofar as these provisions are applicable.

Chairperson

4. At the first meeting of each year, the commission shall elect from among its members, a chairperson and a vice-chairperson.

Vacancy

5. Upon the death, resignation or disqualification of the chairperson or vice-chairperson, the commission shall elect a successor to hold the vacant office for the balance of the term until the commission's first meeting of the year under section 4.

Mandate and administrative powers

6. a) The Regional District Board delegates to the commission all of the administrative powers of the Regional District Board with respect to the construction, equipping, operation and maintenance including, without limitation, the power to organize and conduct recreational programs, of the following services:
 - i) the Comox Valley Recreation Complexes Service; and
 - ii) the Comox Valley Track and Fields Service; and
 - iii) the Comox Valley Exhibition Grounds Service.
- b) The Regional District Board delegates to the commission all of the administrative powers of the Regional District Board with respect to the administration of grant applications and allocation of funds under the Recreation Grant Service, function 600.
- c) The commission may incur liabilities for the purpose of organizing and conducting recreation programs within the amounts included for such programs in the annual budgets of the regional district.

Budget

7. Each and every year, the commission shall review an annual budget which will include estimates of the cost of maintenance and operation of the Comox Valley track and fields; the Comox Valley recreation complexes and the organization and conduct of its community recreation programs; the Comox Valley Exhibition Grounds; and the administration of grant applications and allocation of funds under the Recreation Grant Service, together with any estimates of expected revenue, and shall submit such expenditure and revenue estimates for the approval of the regional district board and for inclusion in the regional district board’s provisional and annual budgets.

Repeal

8. Bylaw No. 324 cited as “Comox Valley Sports Centre Commission Bylaw No. 324, 2014” and any amendments hereto are repealed.

Citation

9. This bylaw may be cited for all purposes as the “Comox Valley Recreation Commission Bylaw No. 632, 2020”.