

Tuesday, January 11, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on January 11, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 7:08 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Directors Arbour, Grant, Grieve, Hamir, Hillian, Morin and Swift attended via electronic means.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsections of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality; and
90(1)(f) Law enforcement, if the committee/board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and,
90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

The board convened its in-camera session at 7:08 pm.

ADOPTION OF MINUTES:

W. Cole-Hamilton/D. Hillian: THAT the Comox Valley Regional District Board in-camera minutes dated December 7, 2021 be adopted.

208 Carried

REPORTS:

BLACK CREEK – OYSTER BAY SERVICES COMMITTEE – DECEMBER 6, 2021

E. Grieve/W. Cole-Hamilton: THAT the Black Creek – Oyster Bay Services Committee in-camera minutes dated December 6, 2021 be received.

208 Carried

ELECTORAL AREAS SERVICES COMMITTEE – DECEMBER 6, 2021

E. Grieve/M. McCollum: THAT the Electoral Areas Services Committee minutes dated December 6, 2021 be received.

208 Carried

A. Hamir/W. Cole-Hamilton: THAT a letter be sent to the Comox Strathcona Waste Management (CSWM) Board requesting a review of rural resident diversion opportunities and rural waste collection within the CSWM service area as part of the Solid Waste Management Plan update.

208 Carried

D. Hillian/W. Cole-Hamilton: THAT a letter be sent to the Comox Strathcona Waste Management Board supporting the work planned for improvements to the Oyster River recycling depot, to provide Electoral Area C (Puntledge – Black Creek) residents increased access to diversion.

208 Carried

M. McCollum/E. Grieve: THAT the Comox Valley Regional District Board rise and report on this staff report regarding Rural Waste and Recycling Options dated December 3, 2021, including the recommendations presented.

208 Carried

M. McCollum/W. Cole-Hamilton: THAT the Comox Valley Regional District Board cease legal action and enforcement of Bylaw No. 520, 2019 being the “Rural Comox Valley Zoning Bylaw No. 520, 2019” through the issued Court Order dated June 19, 2015 with respect to residential occupancy of a recreational vehicle at 2620 Farmview Road.

208 and 213 Carried

W. Cole-Hamilton/E. Grieve: THAT the revised Licence of Occupation with the Ministry of Transportation and Infrastructure for the use of the former Comox Logging Railway for the One Spot Trail be approved;

AND FINALLY THAT the board rise and report upon signature of the agreement with a summarized version of this report and the May 6, 2020 report in order to protect local government and personal interests that could be harmed upon disclosure.

210 Carried

W. Cole-Hamilton/M. McCollum: THAT staff be authorized to pursue the purchase of the eastern portion of the hooked land parcel located at 1893 Spike Road, legally described as the East 1/2 of the southwest 1/4 of Section 19, Plan VIP552E, subject to subdivision approval, for parkland purposes associated with, but not

limited to, additional trails and greenways for the One Spot Trail;

AND FURTHER THAT a maximum purchase price of \$400,000 be supported for the purchase to be funded by a transfer from the Baynes Sound, Electoral Areas B and C Parks and Greenways Service, function 621, Land Acquisition Reserve (884) subject to an appraisal being conducted on the property ensuring the purchase price is aligned with the appraisal;

AND FINALLY THAT the board rise and report upon completion of the subdivision and property acquisition.
210 Carried

COMOX VALLEY SEWAGE COMMISSION – DECEMBER 7, 2021

D. Hillian/M. McCollum: THAT the Sewage Commission minutes dated December 7, 2021 be received.
208 Carried

COVID-19 UPDATE

W. Cole-Hamilton/D. Hillian: THAT the COVID-19 update from R. Dyson, Chief Administrative Officer, be received.
208 Carried

RISE AND REPORT:

W. Cole-Hamilton/D. Hillian: THAT the board rise from its in-camera session.
208 Carried

Time: 7:31 pm.

Confirmed this 15th day of February, 2022:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, February 15, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on February 15, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 7:35 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. McCollum	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Also in attendance at the in-camera session were K. Douville and L. Kilpatrick, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(c) Labour relations or employee negotiations;
90(1)(g) Litigation or potential litigation affecting the regional district; and,
90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public;

The board convened its in-camera session at 7:35 pm.

ADOPTION OF MINUTES:

D. Hillian/A. Hamir: THAT the Comox Valley Regional District Board in-camera minutes dated January 11, 2022 be adopted.

208

Carried

REPORTS:

BLACK CREEK – OYSTER BAY SERVICES COMMITTEE

E. Grieve/D. Arbour: THAT the following minutes be received.

- Black Creek – Oyster Bay Services Committee in-camera minutes dated January 25, 2022;

- Black Creek – Oyster Bay Services Committee in-camera minutes dated January 31, 2022.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE

D. Arbour/E. Grieve: THAT the following minutes be received:

Carried

- Electoral Areas Services Committee in-camera minutes dated January 10, 2022;

- Electoral Areas Services Committee minutes dated January 31, 2022.

208

Carried

LEGAL ACTION STATUS REPORT

D. Arbour/D. Hillian: THAT the report dated January 27, 2022 regarding the status of existing legal actions involving the Comox Valley Regional District be received.

208

Carried

COMOX VALLEY ECONOMIC DEVELOPMENT SERVICE – SERVICE REVIEW FINAL REPORT

D. Arbour/K. Grant: THAT the report dated February 8, 2022 regarding recommendations from the service review of the Comox Valley Economic Development Service, function 550 be received.

209

Carried

D. Hillian/D. Arbour: THAT the board concur with the recommendations provided in the Report on the Service Review dated January 2022 and staff be directed to bring forward an amendment to Bylaw No. 345 being "Comox Valley Economic Development Service Conversion Bylaw No. 345, 2016" to:

- a) remove the Town of Comox as a participant and modify the service boundaries accordingly;
- b) modify the service name to reflect the Comox Valley Regional Tourism Service;
- c) modify the service purpose and related provisions to remove reference to economic development and insert tourism and destination marketing services;
- d) insert language concerning the Town of Comox's
 - i. obligation to contribute their portion of debt and facility maintenance costs until the Vancouver Island

Visitor Centre (VIVC) mortgage is retired; and

ii. entitlement to a share of any benefits from the disposition, lease or re-purposing of the VIVC during the period in which the Town of Comox contributes to the VIVC mortgage debt and maintenance costs.

AND FURTHER THAT staff be authorized to negotiate service contracts with the Town of Comox and the Village of Cumberland for tourism and destination marketing services with such contracts being subject to board approval;

AND FINALLY THAT such direction and the public release of this staff report and the report on the service review dated January 2022 be actioned upon receipt of affirmative responses to the service findings report from all of the service participants.

209 Carried

K. Grant/D. Arbour: THAT upon adoption of the amendment to Bylaw No. 345 being "Comox Valley Economic Development Service Conversion Bylaw No. 345, 2016" to repurpose the service as the Comox Valley Regional Tourism Service, the Village of Cumberland be invited to participate in the service through contract for 2022 and join the service as a formal participating area starting in 2023.

209 Carried

K. Grant/D. Arbour: THAT staff be directed to undertake a transition planning process for the Vancouver Island Visitor Centre to identify and assess options for the use of the facility.

209 Carried

K. Grant/D. Arbour: THAT the Comox Valley Economic Development Select Committee, established to consider matters relating to the contract deliverables with the Comox Valley Economic Development Society, be disbanded.

208 Carried

D. Arbour/E. Grieve: THAT a letter be sent to the members of the Comox Valley Economic Development Society, thanking them for their service and informing them of recent decisions made in regards to the economic development service.

209 Carried

ADJOURN TO RESTRICTED IN-CAMERA:

D. Arbour/D. Hillian: THAT the board adjourn to a restricted in-camera session.

208 Carried

Time 8:02 pm.

Confirmed this 8th day of March, 2022:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, February 15, 2022

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on February 15, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 8:02 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	M. McCollum	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer

ADOPTION OF MINUTES:

K. Grant/D. Arbour: THAT the Comox Valley Regional District Board restricted in-camera minutes dated December 7, 2021 be adopted.

208

Carried

REPORTS:

RECREATION COMMISSION - JANUARY 11, 2022

K. Grant/D. Hillian: THAT the Recreation Commission restricted in-camera minutes dated January 11, 2022 be received.

208

Carried

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The Board and CAO continued discussion regarding relations.

The verbal discussion respecting the forensic audit of the Thompson-Nicola Regional District was deferred to the next meeting of the Board.

RISE AND REPORT:

K. Grant/D. Hillian: THAT the Board rise from its restricted in-camera session.
208

Carried

Time: 8:48 pm

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct:

James Warren
Corporate Legislative Officer

Thursday, February 24, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on February 24, 2022 via electronic means, commencing at 4:00 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Alt. Director:	B. Wells	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Also in attendance at the in-camera session were K. Douville and V. Schau, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(g) Litigation or potential litigation affecting the regional district.

The board convened its in-camera session at 4:00 pm.

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - FEBRUARY 22, 2022

E. Grieve/A. Hamir: THAT the Electoral Areas Services Committee in-camera minutes dated February 22, 2022 be received.

HORNBY ISLAND RESIDENTS' AND RATEPAYERS' ASSOCIATION (HIRRA) – INSURANCE ISSUES

V. Schau, Senior Manager of CSWM Services, and D. DeMarzo, General Manager of Community Services, provided an overview of the Hornby Island Residents' and Ratepayers' Association (HIRRA) insurance issues.

D. Arbour/D. Hillian: Solid Waste Management:

THAT the Comox Valley Regional District Board authorize the Deputy Chief Administrative Officer to execute the Municipal Insurance Association of British Columbia Associate Member policy extension for the waste management function under the Waste Management Service Provider Agreement with the Hornby Island Residents' and Ratepayers' Association to a maximum term of 12 months, terminating no later than February 28, 2023;

AND FURTHER THAT the Hornby Island Residents' and Ratepayers' Association provide the Comox Valley Regional District with a definitive path forward to manage the waste management function without the Associate Member program, no later than August 31, 2022;

AND FURTHER THAT the Hornby Island Residents' and Ratepayers' Association are responsible for the \$25,000 deductible in the event of any future claims and thereby required to maintain a minimum of \$25,000 in future expenditure reserves for this purpose while an Associate Member under the Comox Valley Regional District Municipal Insurance Association policy;

AND FURTHER THAT the Hornby Island Residents' and Ratepayers' Association works within the confines of the scope of services included in the Waste Management Service Provider Agreement; any addition, extension or removal of services must be provided in writing to and approved by the Comox Valley Regional District;

AND FINALLY THAT the Hornby Island Residents' and Ratepayers' Association work with the staff to assess, identify and manage risk at the Recycling and Waste Management facility as prescribed in the Waste Management Service Provider Agreement during the term of coverage.

Parks:

THAT the Comox Valley Regional District Board authorize staff to move towards a private contractor service agreement for parks and trails maintenance on Hornby Island and assume responsibility for the parks system on February 28, 2022;

AND FURTHER THAT staff develop terms of reference for the Hornby Island Residents' and Ratepayers' Association Parks Committee in support of an advisory parks role;

AND FURTHER THAT \$30,000 be considered as part of the 2022-2026 financial plan to conduct recreational trail assessments, including risk assessment of the technical terrain features;

AND FINALLY THAT the technical terrain features on Mount Geoffrey remain, pending a full mountain bike trail and risk assessment review.

Fire:

THAT Hornby Island Residents' and Ratepayers' Association continues to provide bookkeeping services for

Hornby Fire Protection if acceptable under Oasis insurance review or other Hornby Island Residents' and Ratepayers' Association insurance policy.

207

Carried

RISE AND REPORT:

D. Arbour/W. Morin: THAT the board rise and report on the following, subject to the Hornby Island Resident and Ratepayers Association being informed that the CVRD supports the interim MIA associate member insurance coverage for the waste management services and that the CVRD will proceed with a private contractor service arrangement for parks and trails on Hornby Island:

“At its February 24, 2022 meeting, the CVRD Board rose and reported on the following:

Effective February 28, 2022,

- the Hornby Island waste management services will continue to be operated by the Hornby Island Resident and Ratepayers Association (HIRRA), with liability insurance being provided on an interim basis through the Municipal Insurance Association as an associate member of the Comox Valley Regional District (CVRD). HIRRA will continue to seek its own liability insurance. By August 31, 2022, if HIRRA cannot achieve its own liability insurance for waste management services, the CVRD will consider future service delivery options to take effect early in 2023.
- CVRD will assume managing the parks and trails on Hornby Island, which include the mountain biking trails and technical features at Mt. Geoffrey. The CVRD will assess the trails and features to ensure a positive user experience in the parks.”

208

Carried

Time: 4:17 pm.

Confirmed this 8th day of March, 2022:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, March 8, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on March 8, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:31 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
Staff:	J. Nelson	Chief Financial Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Also in attendance at the in-camera session was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

[90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality; and, 90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public;

The board convened its in-camera session at 9:31 pm.

ADOPTION OF MINUTES:

D. Arbour/D. Hillian: THAT the following minutes be adopted:

- Comox Valley Regional District Board in-camera minutes dated February 15, 2022; and,

- Comox Valley Regional District Board in-camera minutes dated February 24, 2022.

Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - FEBRUARY 14, 2022

E. Grieve/K. Grant: THAT the Electoral Areas Services Committee in-camera minutes dated February 14, 2022 be received.

208

Carried

K. Grant/W. Cole-Hamilton: THAT the application to the Investing in Canada Infrastructure Program for the Sewer Extension South Project include the following scope of work:

- A local wastewater collection system for approximately 310 parcels in Union Bay;
- A local wastewater collection system for approximately 150 parcels in Royston;
- A wastewater forcemain along Highway 19A, between Union Bay and the Courtenay River siphon; and
- Pump stations in Union Bay and Royston.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE – FEBRUARY 28, 2022

A. Hamir/M. McCollum: THAT the Electoral Areas Services Committee in-camera minutes dated February 28, 2022 be received.

208

Carried

K. Grant/E. Grieve: THAT staff be authorized to initiate purchase negotiations for the property at 1893 Spike Road, which is legally described as East 1/2 of the southwest 1/4 of Section 19, Plan VIP552E for parkland purposes subject to a phase 1 environmental site assessment and a building conditions assessment;

AND FURTHER THAT the purchase of the property to a maximum of \$1,650,000 be supported, by a transfer of \$1,000,000 from the Baynes Sound, Electoral Areas B and C Parks and Greenways Service, function 621, Land Acquisition Reserve (884) with the remainder of the purchase price supported through five-year short-term borrowing;

AND FURTHER THAT the Chair and the Corporate Legislative Officer be authorized to execute the agreement;

AND FURTHER THAT upon completion of the sale and following a favourable building assessment, staff are authorized to rent out the existing dwellings at 1893 Spike Road at market rates;

AND FINALLY THAT the board rise and report upon completion of the property acquisition.

210

Carried

NAY: D. Arbour

RISE AND REPORT:

D. Arbour/W. Cole-Hamilton: THAT the board rise from its in-camera session,
208 Carried

Time: 9:44 pm.

Confirmed this 29th day of March, 2022:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, March 29, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on March 29, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:30 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	M. Harrison	Acting General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	V. Schau	Acting General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

Absent:

Directors:	W. Cole-Hamilton	City of Courtenay
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ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; and,

90(1)(f) Law enforcement, if the committee/board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

The board convened its in-camera session at 4:30 pm.

ADOPTION OF MINUTES:

D. Hillian/A. Hamir: THAT the Comox Valley Regional District Board in-camera minutes dated March 8, 2022 be adopted.

REPORTS:**ELECTORAL AREAS SERVICES COMMITTEE – MARCH 14, 2022**

M. McCollum/E. Grieve: THAT the Electoral Areas Services Committee minutes dated March 14, 2022 be received.

208

Carried

E. Grieve/D. Hillian: THAT the Comox Valley Regional District (CVRD) Board appoint

- Jessica Macpherson
- Gerry McClintock
- Spencer Serin
- Mike Obal
- Sheldon Gunter
- James McKerricher
- Diane Jackson
- Jeff Groat

to the Food Hub Stewardship Group;

AND FURTHER THAT the CVRD Board rise and report on this resolution.

208

Carried

COMOX VALLEY SEWAGE COMMISSION – MARCH 15, 2022

K. Grant/A. Hamir: THAT the Sewage Commission in-camera minutes dated March 15, 2022 be received.

208

Carried

COMOX VALLEY WATER COMMITTEE - MARCH 15, 2022

K. Grant/W. Morin: THAT the Water Committee in-camera minutes dated March 15, 2022 be received.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE – MARCH 23, 2022

Prior to consideration of the following items, Director Swift declared a conflict of interest as her spouse is providing legal representation on this matter, and left the meeting at 4:35 pm.

A. Hamir/K. Grant: THAT the Electoral Areas Services Committee minutes dated March 23, 2022 be received

208

Carried

A. Hamir/D. Hillian: THAT the Comox Valley Regional District Board authorize its solicitors to file a notice of civil claim with supporting affidavit material and take all necessary steps to obtain a mandatory interlocutory injunction to enforce the bylaws of the Comox Valley Regional District (5084 Island Highway - Deep Water Recovery).

208 and 213

Carried

Director Swift returned to the meeting at 4:39 pm.

RISE AND REPORT:

D. Hillian/E. Grieve: THAT the board rise from its in-camera session.
208

Carried

Time: 4:40 pm.

Confirmed this 12th day of April, 2022:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, April 12, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on April 12, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:45 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsections of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(c) Labour relations or employee negotiations; 90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality;

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality;

90(1)(g) Litigation or potential litigation affecting the regional district;

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public; and,

90(2)(b) The consideration of information received and held in confidence relating to negotiations between

the regional district and the provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

ADOPTION OF MINUTES:

K. Grant/D. Arbour: THAT the Comox Valley Regional District Board in-camera minutes dated March 29, 2022 be adopted.

208

Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - APRIL 11, 2022

K. Grant/A. Hamir: THAT the Comox Valley Regional District enter into a short-term financing agreement in the amount of \$650,000 with the Municipal Finance Authority under section 175(1) of the Community Charter, and section 403(1)(a) of the Local Government Act (RSBC, 2015 c.1) for the purchase of the property at 1893 Spike Road.

AND FURTHER THAT this financing be repaid within five years of entering into the agreement with the Municipal Finance Authority.

210

Carried

NAY: D. Arbour

ADDENDUM - UPON APPROVAL OF BOARD:

D. Hillian/D. Arbour: THAT the addendum be considered.

208

Carried

APPOINTMENT TO THE AREA C ADVISORY PLANNING COMMISSION

E. Grieve/W. Cole-Hamilton: THAT the correspondence dated April 11, 2022 from Director Grieve regarding the appointment of Curtis Scoville to the Area C Advisory Planning Commission be received.

208

Carried

K. Grant/A. Hamir: THAT the Board appoint Curtis Scoville to the Electoral Area C Advisory Planning Commission for the remainder of the 2018-2022 term of office;

AND FURTHER THAT the Board rise and report on this appointment subject to notification of the applicant.

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

K. Grant/D. Arbour: THAT the board adjourn to a restricted in-camera session.

208

Carried

Time: 6:53 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Tuesday, April 12, 2022

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on April 12, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:54 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	W. Cole-Hamilton	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
Staff:	J. Martens	General Manager of Corporate Services
	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer

ADOPTION OF MINUTES:

D. Arbour/E. Grieve: THAT the Comox Valley Regional District Board restricted in-camera minutes dated February 15, 2022 be adopted.

208

Carried

REPORTS:

COMOX VALLEY RECREATION COMMISSION - MARCH 15, 2022

W. Morin/M. Swift: THAT the Comox Valley Recreation Commission restricted in-camera minutes dated March 15, 2022 be received.

208

Carried

RELEASE OF CLOSED MEETING INFORMATION FOR 2021

D. Hillian/K. Grant: THAT the report dated April 7, 2022 providing a summary of the Comox Valley Regional District (CVRD) Board closed meeting minutes from 2021 and seeking approval for the release of such information where there is no longer a requirement for confidentiality, be received.

208

Carried

J. Martens, General Manager of Corporate Services provided an overview of the report dated April 7, 2022

regarding the Comox Valley Regional District closed meeting minutes from 2021.

D. Hillian/K. Grant: THAT the Board authorize the release of the 2021 Board closed meeting minutes following the severing of information as identified in Appendix A of the staff report dated April 07, 2022.
208 Carried

J. Martens left the meeting at 7:01 p.m.

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The Board and CAO continued discussions regarding relations.

RISE AND REPORT:

D. Arbour/E. Grieve: THAT the Board rise and report from its restricted in-camera session.
208 Carried

Time: 7:28 p.m.

Confirmed this _____ day of _____ 20____:

Jesse Ketler
Chair

Certified Correct:

James Warren
Corporate Legislative Officer

Tuesday, April 26, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on April 26, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:21 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	J. Warren	Deputy Chief Administrative Officer
	K. Garrett	Acting Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; and,

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality;

The board convened its in-camera session at 4:21 pm.

ADOPTION OF MINUTES:

K. Grant/M. McCollum: THAT the Comox Valley Regional District Board minutes dated April 12, 2022 be adopted.

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - APRIL 11, 2022

K. Grant/A. Hamir: THAT the Electoral Areas Services Committee in-camera minutes dated April 11, 2022 be received.

208

Carried

1893 SPIKE ROAD – ACQUISITION CONDITIONS ASSESSMENT

K. Grant/A. Hamir: THAT the report dated April 22, 2022 regarding a proposed parkland acquisition and results of the building assessment; and to recommend proceeding with the purchase of 1893 Spike Road be received.

209

Carried

D. DeMarzo, General Manager of Community Services, provided an overview of the staff report regarding parkland acquisition and building assessment for property at 1893 Spike Road.

E. Grieve/A. Hamir: THAT staff be authorized to proceed with the purchase of the property at 1893 Spike Road, which is legally described as East ½ of the southwest ¼ of Section 19, Plan VIP552E for parkland purposes.

210

Carried

COMOX VALLEY SEWAGE COMMISSION – APRIL 12, 2022

K. Grant/D. Hillian: THAT the Sewage Commission in-camera minutes dated April 12, 2022 be received.

208

Carried

COMOX VALLEY WATER COMMITTEE - APRIL 12, 2022

K. Grant/W. Morin: THAT the Water Committee minutes dated April 12, 2022 be received.

208

Carried

NEW BUSINESS:

APPOINTMENT - AREA C ADVISORY PLANNING COMMISSION

D. Hillian/K. Grant: THAT the correspondence dated April 21, 2022 from Director Grieve regarding the appointment of Catherine Davidson to the Area C Advisory Planning Commission be received.

208

Carried

D. Hillian/K. Grant: THAT Catherine Davidson be appointed to the Electoral Area C Advisory Planning Commission for the remainder of the 2018-2022 term of office;

AND FURTHER THAT the Board rise and report on this appointment subject to notification of the applicant.

208

Carried

RISE AND REPORT:

D. Arbour/K. Grant: THAT the Board rise from its in-camera session.
208

Carried

Time: 4:33 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, May 10, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on May 10, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:20 pm.

MINUTES

Present:

Vice-Chair:

A. Hamir Lazo North (Area B)

Directors:

D. Arbour Baynes Sound-Denman/Hornby Islands (Area A)

W. Cole-Hamilton City of Courtenay

K. Grant Town of Comox

E. Grieve Puntledge/Black Creek (Area C)

D. Hillian City of Courtenay

M. McCollum City of Courtenay

W. Morin City of Courtenay

M. Swift Town of Comox

Alt. Director:

S. Sullivan Village of Cumberland

Staff:

R. Dyson Chief Administrative Officer

J. Warren Deputy Chief Administrative Officer

K. Douville Acting Chief Financial Officer

D. DeMarzo General Manager of Community Services

J. Martens General Manager of Corporate Services

M. Rutten General Manager of Engineering Services

A. Mullaly General Manager of Planning and Development

ATTENDANCE:

Also in attendance at the in-camera portion of the meeting were L. Kilpatrick and C. Wile, CVRD, Sarah Cavanagh, Negotiator, Ministry of Indigenous Relations and Reconciliation, Hegus Rempel and Melissa Quocksister, K'ómoks First Nation, and Nasrin Himani and Michael Blackburn, Crown Indigenous Relations.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality; and,

90(2)(b) The consideration of information received and held in confidence relating to negotiations between the regional district and the provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The Board convened its in-camera session at 6:20 pm.

ADOPTION OF MINUTES:

D. Hillian/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated April 26, 2022 be adopted.

208

Carried

REPORTS:

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION/ K'ÓMOKS FIRST NATION - TREATY PROCESS

D. Hillian/D. Arbour: THAT the information presented by Sarah Cavanagh, Negotiator, Ministry of Indigenous Relations and Reconciliation, regarding an update on the treaty negotiation process be received.

208

Carried

VISITOR CENTRE SHORT-TERM LEASE - EXPRESSION OF INTEREST

K. Grant/D. Arbour: THAT the report dated May 5, 2022 regarding an Expression of Interest to identify short-term lease opportunities for the Visitor Centre facility be received.

209

Carried

L. Kilpatrick, Economic Recover and Community Resilience Coordinator, provided an overview of the report regarding an Expression of Interest to identify short-term lease opportunities for the Visitor Centre facility.

D. Hillian/K. Grant: THAT Comox Valley Regional District (CVRD) staff be directed to prepare and issue an Expression of Interest to identify local public, non-profit and First Nations organizations interested in leasing the Visitor Centre on a shared use basis for a maximum of 24 months;

AND FURTHER THAT staff bring the outcome of the Expression of Interest with recommendation of lease partnership to the (CVRD) Board for approval.

209

Carried

RISE AND REPORT:

D. Arbour/W. Cole-Hamilton: THAT the Board rise from its in-camera session.

208

Carried

Time: 6:56 pm.

Confirmed this _____ day of _____ 20__:

Arzeena Hamir
Vice-Chair

Certified Correct:

Tuesday, May 24, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on May 24, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:36 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	J. Warren	Deputy Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

Absent:

Directors:	K. Grant	Town of Comox
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ATTENDANCE

Also in attendance at the in-camera portion of the meeting was M. Harrison, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality;

The board convened its in-camera session at 6:36 pm.

ADOPTION OF MINUTES:

A. Hamir/D. Hillian: THAT the Comox Valley Regional District Board in-camera minutes dated May 10, 2022 be adopted.

208

Carried

REPORTS:

COMOX VALLEY WATER COMMITTEE - MAY 10, 2022

D. Arbour/W. Cole-Hamilton: THAT the Water Committee minutes dated May 10, 2022 be received.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE – MAY 16, 2022

D. Arbour/E. Grieve: THAT the Electoral Areas Services Committee in-camera minutes dated May 16, 2022 be received.

208

Carried

A. Hamir/D. Arbour: THAT staff be directed to engage with the owners of the parcels legally described as Lot 3, Section 25, Township 6, Comox District Plan VIP62463 (PID 023-303-921) and Lot 4, Sections 25 and 26, Township 6, Comox District Plan VIP62463 (PID 023-303-930) for the purpose of a land donation for park purposes to the Comox Valley Regional District;

AND FURTHER THAT staff be directed to perform the work necessary for the landowners to receive a tax receipt from either the CVRD or Ecogift program;

AND FINALLY THAT the 2022 – 2026 financial plan and capital expenditure program for the Baynes Sound, Area B and C Parks & Greenways service, function 621, be amended by including a transfer from the Electoral Area Land Acquisition Reserve (884) in the 2022 budget year of \$25,000, to be offset by a corresponding increase in Other Professional Fees to support the pre-screening and related assessment work to be done as part of the land donation process as outlined in the CVRD's property acquisition policy adopted by the Board in September 2020.

209

Carried

RISE AND REPORT:

D. Arbour/D. Hillian: THAT the board rise from its in-camera session.

208

Carried

Time: 6:52 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Tuesday, June 14, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on June 14, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 7:50 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	K. La Rose	Acting General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

Absent:

Directors:	K. Grant	Town of Comox
	M. McCollum	City of Courtenay
	M. Swift	Town of Comox

ATTENDANCE

Also in attendance at the in-camera session was L. Kilpatrick, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality;

The board convened its in-camera session at 7:50 pm.

ADOPTION OF MINUTES:

D. Hillian/E. Grieve: THAT the Comox Valley Regional District Board minutes dated May 24, 2022, be adopted.

208

A. Hamir/D. Hillian: THAT adoption of the Comox Valley Regional District Board minutes dated May 24, 2022, be rescinded, to be presented for adoption at the next Board in-camera meeting.

208

Carried

REPORTS:

BLACK CREEK – OYSTER BAY SERVICES COMMITTEE – MAY 26, 2022

D. Hillian/E. Grieve: THAT the Black Creek – Oyster Bay Services Committee in-camera minutes dated May 26, 2022 be received.

208

Carried

E. Grieve/D. Hillian: THAT the Black Creek-Oyster Bay Services Committee recommend the acquisition of a statutory right of way on 4650 Regent Road for the installation and operation of Black Creek-Oyster Bay Water Local Service Area groundwater wells, and a restrictive covenant prohibiting application of herbicides and pesticides within 33 meters of the new drinking water wells as outlined in the staff report dated May 18, 2022;

AND THAT the 2022-2026 financial plan and capital expenditure program for the Black Creek Oyster Bay Water System Service, function 313, be amended by increasing rental/lease - land expenses in the 2022 operating budget by \$400,000, for the acquisition of property rights via a statutory right-of-way at 4650 Regent Road, to be funded by a corresponding transfer from the service's capital works reserves (860);

AND THAT staff report back with a proposed implementation strategy, cost estimate, and budget amendment for the engineering and construction works to install the first groundwater well on the new statutory right of way and covenant at 4650 Regent Road;

AND FINALLY THAT staff be directed to work with Strathcona Regional District staff to explore opportunities to potentially extend the service north through the southern portion of SRD Electoral Area D.

209

Carried

VISITOR CENTRE SHORT-TERM LEASE – EXPRESSION OF INTEREST OUTCOME

D. Hillian/A. Hamir: THAT the report dated June 10, 2022 regarding the outcomes of the Expression of Interest (EOI) process to identify short-term lease opportunities for the Visitor Centre (VC) facility and to seek Board approval on next steps be received.

209

Carried

L. Kilpatrick, Economic Recovery and Community Resilience Coordinator, provided an overview of the staff report regarding the outcomes of the Expression of Interest (EOI) process to identify short-term lease opportunities for the Visitor Centre (VC) facility and next steps.

E. Grieve/D. Arbour: THAT the Comox Valley Regional District conclude the Expression of Interest process for the Vancouver Island Visitor Centre and not move forward with leasing the facility at this time;

AND FURTHER THAT staff meet with K'ómoks First Nation to discuss K'ómoks' short and long term interests

in the Visitor Centre facility and property;

AND FINALLY THAT staff develop procedures for meeting and event rental of the Visitor Centre by organizations, businesses or the public.

209

Carried

RISE AND REPORT:

E. Grieve/D. Arbour: THAT the Board rise from its in-camera session.

208

Carried

Time: 8:145 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, June 28, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on June 28, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:15 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ATTENDANCE

Also in attendance at the in-camera session was M. Harrison, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality.

The board convened its in-camera session at 5:15 pm.

ADOPTION OF MINUTES:

K. Grant/D. Arbour: THAT the following minutes be received:

- Comox Valley Regional District Board in-camera minutes dated May 24, 2022.

- Comox Valley Regional District Board in-camera minutes dated June 14, 2022.

208

Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - JUNE 10, 2022

K. Grant/A. Hamir: THAT the Electoral Areas Services Committee in-camera minutes dated June 10, 2022 be received.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE - JUNE 13, 2022

K. Grant/D. Arbour: THAT the Electoral Areas Services Committee in-camera minutes dated June 13, 2022 be received.

208

Carried

[S.17\(1\)\(f\)](#)

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Carried

[S.17\(1\)\(f\)](#)

[REDACTED]

[REDACTED]

Carried

RISE AND REPORT:

D. Arbour/D. Hillian: THAT the Board rise from its in-camera session.

Tuesday, July 26, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on July 26, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:38 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	J. Warren	Deputy Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	B. Pearson	Acting General Manager of Corporate Services
	K. La Rose	Acting General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(g) Litigation or potential litigation affecting the regional district;

The board convened its in-camera session at 4:38 pm.

ADOPTION OF MINUTES:

K. Grant/A. Hamir: THAT the Comox Valley Regional District Board minutes dated June 28, 2022 be adopted.
208 Carried

REPORTS:

COMOX VALLEY SEWAGE COMMISSION – JULY 12, 2022

K. Grant/M. McCollum: THAT the Sewage Commission minutes dated July 12, 2022 be received.
208 Carried

LEGAL ACTION STATUS REPORT

K. Grant/E. Grieve: THAT the report dated July 13, 2022 regarding the status of existing legal actions involving the Comox Valley Regional District be received.

208

Carried

S. 14



Carried

RISE AND REPORT:

D. Arbour/E. Grieve: THAT the board rise from its in-camera session.

208

Carried

Time: 5:05 pm.

Confirmed this _____ day of _____ 20____:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, August 30, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on August 30, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 3:30 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland	
Vice-Chair:	A. Hamir	Lazo North (Area B)	
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)	
	W. Cole-Hamilton	City of Courtenay	
	K. Grant	Town of Comox	
	E. Grieve	Puntledge/Black Creek (Area C)	
	D. Hillian	City of Courtenay	
	M. McCollum	City of Courtenay	
	W. Morin	City of Courtenay	
	M. Swift	Town of Comox	
	Staff:	R. Dyson	Chief Administrative Officer
		L. Wiwcharuk	Chief Financial Officer
M. Harrison		Acting General Manager of Community Services	
J. Martens		General Manager of Corporate Services	
V. Schau		Acting General Manager of Engineering Services	
A. Mullaly		General Manager of Planning and Development	
L. Dennis	Manager of Legislative Services		

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(c) Labour relations or employee negotiations, and,

90(1)(i) The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

The board convened its in-camera session at 3:30 pm.

PETITIONS AND DELEGATIONS:



[REDACTED]

[REDACTED]

208 Carried

RISE AND REPORT:

E. Grieve/A. Hamir: THAT the board rise from its in-camera session.

208 Carried

Time: 3:59 pm.

ADJOURN TO IN-CAMERA:

The board adjourned to its in-camera session at 5:18 pm.

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE – AUGUST 8, 2022

E. Grieve/K. Grant: THAT the Electoral Areas Services Committee in-camera minutes dated August 8, 2022 be received.

208 Carried

THAT the following applicants be appointed as Sewer Extension South Liquid Waste Management Plan Addendum Public Advisory Committee Members:

- Tabitha Donkers (Royston)
- Ken Newman (Royston)
- Norm Prince (Craigdarroch)
- Rosanne Steinke (Craigdarroch);

AND FURTHER THAT Ian Munro be invited to attend Public Advisory Committee meetings in his current capacity as Alternate Electoral Area A Director, and be considered for a late resident member appointment should he no longer be the alternate Electoral Area A Director;

AND FURTHER THAT the application deadline for Public Advisory Committee members representing the core area of Union Bay be extended to September 5, 2022;

AND FINALLY THAT the board rise and report on the appointment of committee members, subject to acceptance of the appointments.

208 Carried

FURTHER APPOINTMENTS TO THE SEWER EXTENSION SOUTH LWMP PAC

D. Arbour/K. Grant: THAT the report dated August 30, 2022 regarding Union Bay residents who have applied to be Public Advisory Committee (PAC) members for the Sewer Extension South Liquid Waste Management Plan Addendum, in follow-up to the applicants appointed at the August 8, 2022 Electoral Areas Services Committee meeting be received.

208

Carried

D. Arbour/K. Grant: THAT the following applicants be appointed as Sewer Extension South Liquid Waste Management Plan Addendum Public Advisory Committee members:

Jim Elliot (Union Bay)



S.22

AND FINALLY THAT the board rise and report on the appointment of committee members, subject to acceptance of the appointments.

208

Carried

BLACK CREEK - OYSTER BAY SERVICES COMMITTEE - AUGUST 22, 2022

D. Hillian/K. Grant: THAT the Black Creek - Oyster Bay Services Committee in-camera minutes dated August 22, 2022 be received.

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

D. Hillian/K. Grant: THAT the board adjourn to a restricted in-camera session.

208

Carried

Time: 5:38 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, August 30, 2022

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, August 30, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:42 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	W. Cole-Hamilton	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay

ADOPTION OF MINUTES:

K. Grant/W. Cole-Hamilton: THAT the Comox Valley Regional District Board restricted in-camera minutes dated April 12, 2022 be adopted.

208 Carried

REPORTS:

COMOX VALLEY RECREATION COMMISSION - MAY 10, 2022

D. Hillian/K. Grant: THAT the Comox Valley Recreation Commission restricted in-camera minutes dated May 10, 2022 be received.

208 Carried

COMOX VALLEY RECREATION COMMISSION - JUNE 14, 2022

K. Grant/A. Hamir: THAT the Comox Valley Recreation Commission restricted in-camera minutes dated June 14, 2022 be received.

208 Carried

2021-2022 CHIEF ADMINISTRATIVE OFFICER PERFORMANCE REVIEW

D. Hillian/A. Hamir: THAT the report dated August 26, 2022 from Chair Ketler summarizing the 2021-2022 performance review submissions for Russell Dyson, Chief Administrative Officer, be received.

208

Carried

RISE AND REPORT:

D. Arbour/K. Grant: THAT the Board rise from its restricted in-camera session.

208

Carried

Time: 6:19 pm

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct:

Jake Martens
Deputy Corporate Legislative Officer

Thursday, September 8, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on September 8, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 3:00 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	L. Wiwcharuk	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

Absent:

Directors:	K. Grant	Town of Comox
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ATTENDANCE

Also in attendance at the in-camera session were K. Douville, M. Harrison, and M. Hart, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution at 3:00 pm to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality.

REPORTS:

MARIS ESTATES ECOLOGICAL GIFT DONATION AGREEMENT

D. Arbour/E. Grieve: THAT the report dated September 2, 2022 regarding seeking board support to finalize a parkland donation agreement be received.

M. Hart, Parks Planner, presented an overview of the staff report regarding the finalization of a parkland donation agreement.

W. Cole-Hamilton/E. Grieve: THAT the Comox Valley Regional District accepts two parcels legally described as Lot 3, Sections 25, Township 6, Comox District Plan VIP62463 (PID 023-303-921) and Lot 4, Sections 25 and 26, Township 6, Comox District Plan VIP62463 (PID 023-303-930) as a parkland donation through the Ecological Gifts Program;

AND FURTHER THAT the Chair and Corporate Officer be authorized and directed to sign any transaction documents related to the transfer of the property, including the donation agreement attached to the staff report dated September 2, 2022;

AND FURTHER THAT the Chair and Corporate Officer be authorized and directed to issue a tax receipt to the current owner upon transfer of the property for the fair market value of the property, as assessed by a third-party appraisal and verified by Environment and Climate Change Canada through its Ecological Gifts Program;

AND FINALLY THAT the board rise and report upon completion of the property acquisition.

210

Carried

RISE AND REPORT:

D. Arbour/W. Cole-Hamilton: THAT the board rise from its in-camera session.

208

Carried

Time: 3:13 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, September 20, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on September 20, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 2:30 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ATTENDANCE

Also in attendance at the in-camera session was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session at 2:30 pm pursuant to the following subsection of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(c) Labour relations or employee negotiations; and,

90(1)(i) The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

The board convened a restricted in-camera session at 2:30 pm and all staff except for R. Dyson, Chief Administrative Officer, vacated the room.

The board resumed its regular in-camera session at 3:05 pm and staff returned to the meeting.

ADOPTION OF MINUTES:

D. Arbour/D. Hillian: THAT the Comox Valley Regional District Board minutes dated August 30, 2022 be adopted.

208 Carried

D. Arbour/D. Hillian: THAT the Comox Valley Regional District Board minutes dated September 8, 2022 be adopted.

208 Carried

PETITIONS AND DELEGATIONS:

[REDACTED]

S.16(1)(a)

[REDACTED]

208 Carried

RISE AND REPORT:

A. Hamir/W. Cole-Hamilton: THAT the board rise from its in-camera session.

208 Carried

Time: 3:58 pm.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adjourned to its in-camera session at 8:43 pm.

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - SEPTEMBER 19, 2022

D. Hillian/D. Arbour: THAT the Electoral Areas Services Committee in-camera minutes dated September 19, 2022 be received.

208 Carried

D. Arbour/D. Hillian: THAT the board rise and report on the acquisition of the property at 1893 Spike Road after the departure of the property's current occupant.

209 Carried

D. Arbour/A. Hamir: THAT the following applicant be appointed as a Sewer Extension South Liquid Waste Management Plan Addendum Public Advisory Committee member, [REDACTED]

[REDACTED]

- Ryan Lymburner (Union Bay);

AND FINALLY THAT the board rise and report on the change in appointment of committee members, subject to acceptance of the appointment.

208

Carried

RISE AND REPORT:

A. Hamir/D. Arbour: THAT the board rise from its in-camera session.

208

Carried

Time: 8:45 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services

Tuesday, September 20, 2022

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, September 20, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 2:31 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	M. McCollum	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer

ADOPTION OF MINUTES:

D. Hillian/D. Arbour: THAT the Comox Valley Regional District Board restricted in-camera minutes dated August 30, 2022 be adopted.

208 Carried

REPORTS:

CHIEF ADMINISTRATIVE OFFICER KEY OBJECTIVES

D. Hillian/D. Arbour: THAT the report dated September 8, 2022 providing the outcome of the 2021-2022 key outcomes and presenting the proposed 2022-2023 key objectives for for the Chief Administrative Officer, be received.

208 Carried

RISE AND REPORT:

K. Grant/D. Hillian: THAT the Board move to its regular in-camera session.

208 Carried

Time: 3:00 p.m.

Confirmed this _____ day of _____ 20__ :

Tuesday, December 6, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on December 6, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:05 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	R. Hardy	Lazo North (Area B)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	J. Kerr	Town of Comox
Alt. Director:	E. Jolicoeur	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	L. Wiwcharuk	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

ATTENDANCE

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

The board convened its in-camera session at 6:05 pm.

ADOPTION OF MINUTES:

D. Hillian/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated November 22, 2022 be adopted.

208

Carried

REPORTS:

EXTERNAL APPOINTMENTS FOR THE 2022-2026 TERM OF OFFICE

D. Hillian/E. Grieve: THAT the report dated November 30, 2022 regarding regional district representatives be appointed to external organizations that have requested representation from the Comox Valley Regional District Board be received.

208

Carried

K. Grant/D. Hillian: THAT appointments be made to the following external organizations for the 2022-2026 term and that remuneration and expenses are paid for each, provided remuneration and/or expenses are not paid directly by the external organization:

- Community Justice Centre of the Comox Valley: Director Grieve (appointee); and Director Hardy (alternate);
- Comox Valley Social Planning Council: Director Grieve (appointee); and Director Arbour (alternate);
- Comox Valley Food Policy Council: Director Grieve (appointee); and Director Hardy (alternate);
- Island Corridor Foundation: Daniel Arbour (appointee); and Director McCollum (alternate);

AND FINALLY THAT the board rise and report on these appointments.

208

Carried

D. Arbour/E. Grieve: THAT the board appoint Director Hillian (representative) and Mr. Rod Nichol (alternate) in an advisory role and as a liaison between the board and the Ministry of Indigenous Relations and Reconciliation for the K'ómoks First Nation treaty negotiation process for the 2022-2026 term of office;

AND FURTHER THAT remuneration and expenses be paid in accordance with Comox Valley Regional District Bylaw No. 236 being "Comox Valley Regional District Remuneration and Expenses Bylaw 2012, provided remuneration and/or expenses are not paid directly by the external organization;

AND FINALLY THAT the board rise and report on this appointment.

208

Carried

E. Grieve/D. Hillian: THAT Mr. Rod Nichol be paid an honorarium of \$160 and be reimbursed for associated expenses incurred for formal meetings of the the Ministry of Indigenous Relations and Reconciliation for the K'ómoks First Nation treaty negotiation process attended.

208

Carried

RISE AND REPORT:

E. Grieve/K. Grant: THAT the board rise from its in-camera session.

208

Carried

Time: 6:25 pm.

Confirmed this _____ day of _____ 20__:

Tuesday, November 22, 2022

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on November 22, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:14 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	W. Cole-Hamilton	City of Courtenay
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	R. Hardy	Lazo North (Area B)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	J. Kerr	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	J. Martens	General Manager of Corporate Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

The board convened its in-camera session at 5:14 pm.

ADOPTION OF MINUTES:

D. Hillian/M. McCollum: THAT the Comox Valley Regional District Board in-camera minutes dated September 20, 2022 be adopted.

208

Carried

REPORTS:

APPOINTMENT TO THE BOARD OF VARIANCE

D. Hillian/K. Grant: THAT the report dated November 10, 2022 regarding consideration of the appointment of Glenn Mitchell to the Board of Variance (BOV) for a term effective November 22, 2022 to December 31, 2025 be received.

208

Carried

D. Arbour/E. Grieve: THAT Glenn Mitchell be appointed to the Board of Variance for a term effective November 22, 2022 to December 31, 2025;

AND FURTHER THAT the Board rise and report on this resolution once the applicant has been notified.

208

Carried

LOCAL GOVERNMENT NOMINATIONS TO THE AIRPORT BOARD (CVAC) - SHORTLIST OF CANDIDATES

K. Grant/D. Arbour: THAT the correspondence dated October 21, 2022 from Miriam Myers, CVAC Secretary, regarding a request for local government review of CVAC Board of Directors candidates and concurrence of shortlist be received.

208

Carried

[REDACTED]

S.22

[REDACTED]

208

Carried

RISE AND REPORT

D. Hillian/D. Arbour: THAT the board rise from its in-camera session.

208

Carried

Time: 5:17 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Tuesday, December 20, 2022

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, December 20, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 2:00 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	W. Cole-Hamilton	City of Courtenay
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	R. Hardy	Lazo-North (Area 'B')
	J. Kerr	Town of Comox
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer

ADJOURN RESTRICTED IN-CAMERA:

The Board adjourned to a restricted in-camera session at 2:00 pm pursuant to the following sub-sections of section 90 of the Community Charter:

(c) labour relations or other employee relations;

(k) negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public;

(l) discussions with officers and employees respecting regional district objectives, measures and progress reports for the purposes of preparing an annual report under section 98.

Director Hardy was not present for this portion of the meeting.

ADOPTION OF MINUTES:

D. Arbour/E. Grieve: THAT the restricted in-camera minutes dated September 20, 2022 be adopted.
208 Carried

REPORTS:

SOUTH SERVICES OVERVIEW

D. Hillian/K. Grant: THAT the staff presentation on an overview of the projects proposed to provide services to the south be received.
208 Carried

Director Hardy joined the meeting by video conference at 2:10 pm.

CLIMATE CRISIS RESPONSE AND 2023 FINANCIAL PLANNING

E. Grieve/D. Hillian: THAT the following be received:

- Correspondence dated December 20, 2022 from R. Dyson, CAO, regarding the climate crisis and environmental stewardship; and

- Staff presentation relating to the CVRD's response to the Climate Crisis and the upcoming 2023 financial planning process.
208 Carried

K'ÓMOKS FIRST NATION PROJECT LIST

D. Hillian/E. Grieve: THAT the CVRD - K'ómoks First Nation Project Status Update dated December 2, 2022, be received.
208 Carried

CHIEF ADMINISTRATIVE OFFICER OBJECTIVES

M. McCollum/W. Cole-Hamilton: THAT the Chief Administrative Officer Objectives for the period May 15, 2022 to May 14, 2023, be received.

208

Carried

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPICS

The Board and CAO continued its ongoing discussions related to

- Major personnel matters
- Potential investigations and claims
- Major projects/services and Board priorities
- Board input and questions.

RISE AND REPORT:

M. McCollum/K. Grant: THAT the Board rise.

208

Carried

Time: 3:42 pm

Confirmed this _____ day of _____ 20____ :

Jesse Ketler
Chair

Certified Correct:

Jake Martens
Deputy Corporate Legislative Officer