

**B.C. Ferry Authority
Nomination Form
for Appointment to the Board of Directors**

TO BE COMPLETED BY NOMINEE

The information on form is collected because you wish your name to be considered for appointment to the board of directors of B.C. Ferry Authority. The information obtained on this form will be used to assess your candidacy.¹

(If you require more room than the space provided to respond to any question in this form, please use a separate piece of paper.)

Name:

Home Address:

Mailing Address:

Telephone: Work

Home

Mobile

Email Address:

Date of Birth (YYYY MMM DD):

Gender:

Male

Female

Part I: Statutory Qualifications

A director of B.C. Ferry Authority must be a "qualified Authority candidate" as defined in the *Coastal Ferry Act*. All nominees MUST answer Yes or No to all of the following questions. An affirmative answer to any of the questions in this section disqualifies a nominee from appointment to the board of B.C. Ferry Authority.

1. I hold an elected public office (of any type)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. I am an employee, steward, officer, director, elected official or member of the British Columbia Ferry & Marine Workers' Union	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. I am an employee of a municipality, regional district, trust council or greater board within an Appointment Area	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. I am currently an employee, director, officer or executive ² of British Columbia Ferry Services Inc.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

¹ Your personal information is collected under Part 2, Division 1 of the Coastal Ferry Act and section 26 of the Freedom of Information and Protection of Privacy Act.

² "Executive" means an individual who is the Chief Executive Officer or an Executive Vice President or a Vice President of British Columbia Ferry Services Inc. (BC Ferries) or who is, despite their title, acting in a similar capacity or performing similar functions to a Chief Executive Officer or Executive Vice President or Vice President of BC Ferries.

Part II: Education

1. Educational Background

Name & Location of School or Institution	Course, Program, Major field	Credits, Diploma, Degree attained	Year Completed
Special Courses	Course Content, Duration, etc.		Year Completed

2. Membership in Professional Organizations (List):

Part III: Employment History (List in chronological order starting with your most recent employment)

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Part IV: Please describe why you are interested in being a director of B.C. Ferry Authority

Part V: Key Skills and Experience

The board of B.C. Ferry Authority has determined that, as a whole, it should possess skills and experience in several key areas (See "*Skills, Experience and Knowledge*" in the Profile attached as Schedule A to this form). An individual director is not expected to have skills and experience in each of the key areas, but should have them in more than one. Please describe your skills and indicate your job and/or volunteer experience as they relate to each of the competencies identified in the profile (please attach a separate page if required):

Part VI: Integrity and Accountability**1. To be a director of B.C. Ferry Authority, a potential nominee must satisfy the requirements of section 124 of the *Business Corporations Act (British Columbia)*.**

i. Are you under the age of 18 years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ii. Have you been found by a court, in Canada or elsewhere, to be incapable of managing your own affairs?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
iii. Are you an undischarged bankrupt?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
iv. Have you been convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes,		
Unless the court has ordered otherwise (please specify)		
1. Has 5 years elapsed since the last to occur of:		
A. The expiration of the period set for suspension of the passing of sentence without a sentence having been passed;		
B. The imposition of a fine;		
C. The conclusion of the term of any imprisonment; and		
D. The conclusion of the term of any probation imposed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
or		
2. Has a pardon been granted or issued under the Criminal Records Act (Canada)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

2. In your current or previous employment, business or personal affairs have you, or your company in which you have a direct or indirect controlling interest, in British Columbia or elsewhere:

i. Been convicted of an offence under the Criminal Code of Canada?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ii. Been convicted of an offence under any other federal statutes or regulations?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
iii. Been convicted of any offence under any provincial statutes or regulations?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
iv. Been disciplined by any professional association or body?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
v. Been involved in any issue or controversy that has gone or is now likely to go to litigation or public review?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If you have answered yes to any of questions (i) to (v) in this section, please provide details below:

<p>3. Generally, are you aware of any facts or matters which, if publicly disclosed, could cause B.C. Ferry Authority embarrassment or hinder the performance of your duties as a Board member?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
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If yes, please describe:

4. A director of B.C. Ferry Authority must not be in a position of conflict of interest as described in section 8 of the *Coastal Ferry Act (British Columbia)*. Do you have, either directly or indirectly:

a. a beneficial interest in a share, stock, bond, debenture, or other security of British Columbia Ferry Services Inc.;

b. a significant beneficial interest in a device, appliance, machine, article, patent or patented process, or part of it, that is required or used by British Columbia Ferry Services Inc. for the purpose of British Columbia Ferry Services Inc.'s equipment or service;

c. a significant beneficial interest in a contract for the construction of works or the provision of a service for or by British Columbia Ferry Services Inc.; or

d. a significant beneficial interest in a corporation or other person competing with British Columbia Ferry Services Inc. for marine transportation business, other than a beneficial interest (if any) in a publicly held mutual fund or pension fund that contains any of the investments referred to in paragraphs 4(a) to 4(d) above, where such investment makes up 30% or less of the total mutual fund or pension fund holdings.

Yes No

Note: An affirmative answer to any of the questions in this section does not automatically disqualify a nominee from appointment to the board. Before being appointed to the board, a director who is in a position of conflict described in subsection (a) to (d) must disclose the nature and extent of the interest. A director who is in a position of conflict described in subsections (a) or (d) must eliminate such a conflict in order to serve on the board.

4. If Yes, please describe:

Part VII: References

All nominees MUST provide a minimum of three references.

Please note that the information provided to B.C. Ferry Authority by references will be treated confidentially and will not be shared with nominees.

Name:	Occupation:
Address:	Business Telephone:
Home Telephone:	Cell Telephone:
Name:	Occupation:
Address:	Business Telephone:
Home Telephone:	Cell Telephone:
Name:	Occupation:
Address:	Business Telephone:
Home Telephone:	Cell Telephone:

ATTESTATION AND CONSENT:

I, _____ (print name) attest to the veracity of the information provided by me in this form.

I understand that B.C. Ferry Authority has a requirement to verify information with respect to all potential appointees, including me, to evaluate their suitability for appointment to the board of B.C. Ferry Authority.

By signing below, I consent to the B.C. Ferry Authority and its Officers obtaining any personal information about me, either from me directly or from others, for purposes related to assessing this expression of interest. The references that I may provide may be contacted and the information provided by me in relation to my request to be considered for appointment to the board of B.C. Ferry Authority will be verified. I also consent to the disclosure of my personal information in this form to any individuals or organizations where such disclosure is necessary to obtain the information required to evaluate my suitability.

Signature

Date

B.C. FERRY AUTHORITY DIRECTOR SKILLS AND EXPERIENCE PROFILE

Personal Attributes

All B.C. Ferry Authority directors should possess the following personal attributes:

- High ethical standards, integrity, and accountability in professional and personal dealings;
- Mature confidence and informed judgement;
- Strong interest in the mission of the B.C. Ferry Authority;
- Knowledge of setting tone at the top;
- Able and willing to raise potentially controversial issues in a manner that is respectful and encourages dialogue;
- Flexible, responsive and willingness to consider opinions of others;
- Capable of a wide perspective on issues;
- High performance standards;
- Respect for others;
- Express thoughts and ideas clearly;
- Actively listens;
- Ability to work as a team member and place value of the board performance over personal performance;
- Strong reasoning skills;
- No real or perceived conflicts of interest;
- Able to commit the time required to prepare for and participate in meetings and serve as a director of the board; and
- Commitment to continuous learning about the Authority and BC coastal ferry issues.

Core Competencies

All directors should possess the following core competencies:

- Well-developed faculty for critical thinking and analysis;
- Appreciation and understanding of the public interest;
- Financial literacy, including an ability to read financial statements and ability to understand the use of financial ratios and other indices to measure performance;
- Appreciation of the unique role of the Authority as the shareholder of BC Ferry Services as set out in the Coastal Ferry Act;
- Thorough knowledge of the responsibilities and duties of a director; and
- Ability to distinguish corporate governance from operational management.
- Directors should demonstrate sufficient competencies in several of the following areas:
 - Accounting
 - Communications
 - Cyber Security/Privacy
 - Enterprise Risk Management
 - Finance/Investment Management
 - Governance
 - Human Resources/ Executive Compensation
 - Information Technology
 - Labour Relations
 - Leadership Experience

- Legal
- Public sector knowledge and government relations
- Real estate development
- Strategic Planning
- Transportation industry experience
- Retail and/or restaurant industry experience

Diversity and Inclusion

The Authority should, in its composition, reflect the diversity of the people and regions served by coastal ferry services in British Columbia. In addition, the selection process for directors will recognize lived experience and volunteer roles as well as paid employment and academic achievement.

Skills, Experience and Knowledge

The Board members, as a group, should possess the following skills and experience with each director contributing experience, skills and knowledge in at least two areas:

Competency	Description
Strategic Leadership Experience	Strategic leadership experience, including leading people, major initiatives, or complex projects.
Senior Executive Management Experience	Experience in a senior executive management role for a large organization in the private, non-profit or public sector.
Board Experience	Experience as a director for an organization in the private, public or non-profit sector; demonstrated knowledge of governance best practices.
Strategic Planning Experience	Experience in preparing long-term strategic plans, setting key performance indicators, and monitoring and reporting.
Finance and Accounting Expertise	Financial experience, including accounting, internal controls and audit practices.
Investment Management Experience	Experience in investment management and knowledge of investment, oversight and reporting.
Enterprise Risk Management Experience	Experience providing advice with respect to risk management principles and practices, including the establishment of risk tolerance and risk management systems.
Legal Expertise	Experience in managing legal issues of a complex nature and knowledge of the law.
Human Resources and Compensation Expertise	Experience in human resource management, including recruitment, succession and compensation policy.
Labour Relations Experience	Experience in labour relations and understanding of inner workings of organized labour.

Information Technology Experience	Experience in information management and information technology for a large or complex organization.
Cybersecurity and Privacy Experience	Experience in providing advice on protection of privacy and cybersecurity.
Communications Experience	Experience in communications planning and public engagement activities.
Transportation Industry Experience	Experience in transportation industry and understanding of marine industry issues.
Retail and/or Restaurant Industry Experience	Experience operating or providing professional advice in the retail and/or restaurant industry.
Real Estate Development Experience	Experience in real estate development or providing professional advice on real estate development.
Knowledge of Government and the Public Sector	Experience and understanding of the inner workings of government.

Statutory Qualifications

A person appointed to the Authority board must be a "qualified Authority candidate" as defined in the Coastal Ferry Act. Specifically, this means an individual who:

- Does not hold elected public office of any type;
- Is not an employee, steward, officer, director, elected official or member of any union representing employees of British Columbia Ferry Services Inc. (BCFS);
- Is not an employee of a municipality, regional district, trust council or greater board within the appointment area; and
- Is not an employee, director, officer or executive of BCFS