

2024-2028
Financial Planning
CVRD Core Services
Electoral Area Services

621 Baynes Sound,
Electoral Areas B & C Parks
& Greenways Service





Core Service

Electoral Area Services

Core Service	Electoral Area Services
Service Function Name	Baynes Sd, Electoral Areas B & C Parks & Greenways
Service Sub-functions	None
Purpose	Provision and operation of community parks and trails within the Baynes Sound portion of electoral area A, B and C
Participants	Defined Portion of Electoral Area A – Baynes Sound, Electoral Areas B and C
2024 Proposed Changes to Service	Status quo





2023 Accomplishments

- Design
 - Lazo Greenway
 - Seal Bay - Coupland Loop and Don Apps
 - Dyke Rd Park greenshores concept plan
- Build
 - Saratoga Park Trail (to Miracle Beach school)
 - Macaulay Heights Park upgrades





Trends, Challenges and Opportunities

- Trends/Challenges:
 - Capital Works - Requiring more time and costs for permitting
 - Asset Mgmt - Adding parks and related infrastructure increases long term operational costs and resource inputs
 - Operational challenges – carrying capacity, weather events, vandalism, storage space
 - Ambitious Workplan
- Opportunities:
 - Plan update – refine service vision and goals



Strategic Priorities and Initiatives

Type	Initiative	comment
Board	Implement Community Parks and Greenways Strategic Plan	Working on extending the One Spot trail. Remain proactive on delivering plan priorities.
Management Plan	Accessibility and Equity	Seal Bay Mgmt Plan - Coupland Loop to a more accessible trail. Design completed. Construction planned for 2024.
Workplan	Community Partnerships	Lazo Greenway, Dyke Rd greenshores, Union Bay playground



Human Resource

	2024	2025
Opening FTE Balance	4.42	4.89
Addition Request		
Full time		
Part Time		
Temporary /Casual	0.20	
Adjustments	0.27	
Total Change	0.47	0.00
Ending FTE Balance	4.89	4.89

Key Notes

- 2024 proposed seasonal bylaw compliance officer
- 2027 planned parks technician (90% allocated to this service)



Expenses

Year over Year Change

	2023 Approved Budget	2024 Proposed Budget	Increase (Decrease)	
			(\$)	(%)
Support Services	\$103,895	\$111,863	\$7,968	7.7%
Personnel Costs	443,576	532,037	88,461	19.9%
Materials, Supplies & Utilities	120,832	111,147	(9,685)	(8.0%)
Contract & General Services	1,768,857	519,834	(1,249,023)	(70.6%)
Debt Charges	156,000	162,500	6,500	4.2%
Transfer to Reserve	718,875	364,908	(353,967)	(49.2%)
Transfer to Other Services	802	341	(461)	(57.5%)
Minor Capital	58,500	75,400	16,900	28.9%
Total	3,371,337	1,878,030	1,493,307	(44.3%)

Key Notes

- UBCM Grant of \$1.14M received in '23
- Minor Capital: Largely asset management costs



Revenue

Year over Year Change

	2023 Approved Budget	2024 Proposed Budget	Increase (Decrease)	
			(\$)	(\$)
Taxation	\$1,793,458	\$1,843,458	\$50,000	2.8%
Sale of Services	4,479	4,546	67	1.5%
Government Grants	1,135,454	-	(1,135,454)	(100.0%)
Transfers from Reserve	100,000	-	(100,000)	(100.0%)
Prior Year Surplus	293,395	-	(293,395)	(100.0%)
Recoveries from Other Functions	44,551	30,026	(14,525)	(32.6%)
Total	3,371,337	1,878,030	(1,493,307)	(44.3%)

Key Notes

- UBCM grant for Dyke Road Park
- Recovery from Exhibition Grounds down [-14K] from '23



Funding Sources

Tax Requisition

Baynes Sd, Electoral Areas B & C Parks & Greenways 621

Requisition Budget	2023 Actual	2024 PB	2025 FP	2026 FP	2027 FP	2028 FP
Defined Area						
Part Area A Baynes Sound	433,337	439,525	452,844	466,163	479,482	492,800
Electoral Areas						
Area B	523,621	538,653	554,976	571,299	587,622	603,944
Area C	643,042	671,822	692,180	712,539	732,897	753,255
	\$1,600,000	\$1,650,000	\$1,700,000	\$1,750,000	\$1,800,000	\$1,850,000
Change from Previous year		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Residential Tax Rate Estimate (per \$1,000 of assessed value)	0.1515	0.1546	0.1593	0.1640	0.1687	0.1734

Estimates are based on 2024 Completed Roll at Proposed Budget January 2024

**621 Baynes Sd,
Electoral Areas B & C
Parks & Greenways**
2023-2033 Capital Planning





Asset Management Update

- Asset replacement planned for 2024:
 - Seal Bay – Don Apps trail – staircase
 - Barbara Road boardwalk
 - Bear Creek Nature Park bridge railings
- As climate continues to change increases to operational asset management expected



2024-2028 Capital Plan

	2024	2025	2026	2027	2028
1005 – Royston Greenway	\$10,000	\$60,000	-	-	-
1006 – Goosespit Greenway	-	50,000	90,000	-	-
1007 – One Spot Trail	235,000	75,000	\$1,425,000	\$140,000	-
1062 – Vehicle Capital Purchase	80,000	-	-	80,000	-
1070 – Seal Bay	320,000	150,000	30,000	25,000	\$75,000
1073 – Inactive Parks Activation	-	-	25,000	250,000	-
1089 – Dyke Road Park	1,325,000	-	-	-	-
1092 – Beach Accesses Capital Projects	-	-	\$30,000	-	-
1107 – Nymph Falls Park	-	50,000	250,000	-	200,000
1137 – EA Parks/Greenways Water Access	81,900	-	-	-	-
1147 – EA Greenways Projects	1,550,000	30,000	50,000	-	30,000
1148 – EA Playgrounds	175,000	-	-	-	-
Total	3,776,900	415,000	1,900,000	495,000	305,000



2029-2033 Long Term Capital Plan

	2029	2030	2031	2032	2033
1005 – Royston Greenway	-	-	-	-	-
1006 – Goosespit Greenway	-	-	-	-	-
1007 – One Spot Trail	-	\$50,000	-	\$180,000	-
1062 – Vehicle Capital Purchase	-	-	-	40,000	-
1070 – Seal Bay	\$30,000	100,000	-	30,000	\$75,000
1073 – Inactive Parks Activation	-	-	-	-	-
1089 – Dyke Road Park	-	-	-	-	-
1092 – Beach Accesses Capital Projects	30,000	-	-	30,000	-
1107 – Nymph Falls Park	-	-	-	-	-
1137 – EA Parks/Greenways Water Access	-	-	-	-	-
1147 – EA Greenway Projects	-	-	90,000	25,000	-
Total	60,000	150,000	90,000	305,000	75,000



Reserves

Projected Balances

Reserve	2023 Ending Balance
621 – Future Expenditures Reserve	\$419,096
855 – Capital Works Reserve Fund	1,110,033
882 – Strategic Plan Reserve	407,318
884 – Parks Acquisition Reserve Fund	1,339,329
892 – Development Charge Cost Reserve Fund	80,015
Total	2,936,695



Future Expenditure Reserve (621)

Projected Balances

	2024	2025	2026	2027	2028
Opening Balance	\$419,096	\$419,096	\$419,096	\$394,096	\$294,096
Contributions to Reserve	-	-	-	-	-
Transfers to Capital/Operating	-	-	25,000	100,000	50,000
Ending Balance	419,096	419,096	394,096	294,096	244,096



Capital Works Reserve (855)

Projected Balances

	2024	2025	2026	2027	2028
Opening Balance	\$1,110,033	\$698,283	\$665,227	\$814,119	\$613,980
Contributions to Reserve	98,250	76,944	168,892	129,861	232,615
Transfers to Capital/Operating	510,000	110,000	30,000	330,000	-
Ending Balance	698,283	665,227	814,119	613,980	846,595



Strategic Plan Reserve (882)

Projected Balances

	2024	2025	2026	2027	2028
Opening Balance	\$407,318	\$518,876	\$637,334	\$800,792	\$994,250
Contributions to Reserve	193,458	193,458	193,458	193,458	193,458
Transfers to Capital/Operating	81,900	75,000	30,000	-	-
Ending Balance	518,876	637,334	800,792	994,250	1,187,708



Parks Acquisition Reserve (884)

Projected Balances

	2024	2025	2026	2027	2028
Opening Balance	\$1,339,329	\$1,412,529	\$1,415,929	\$1,499,529	\$1,588,329
Contributions to Reserve	73,200	78,400	83,600	88,800	224,000
Transfers to Capital/Operating	-	-	825,000	-	-
Ending Balance	1,412,529	1,490,929	749,529	838,329	1,062,329







DCC Reserve (892)

Projected Balances

	2024	2025	2026	2027	2028
Opening Balance	\$80,015	\$65,015	\$65,015	\$65,015	\$65,015
Contributions to Reserve	Not included as they cannot be reliably estimated				
Transfers to Capital/Operating	15,000				
Ending Balance	65,015	65,015	65,015	65,015	65,015



Summary

<p>Fiscal Responsibility</p> 	<p>Climate Crisis & Environmental Stewardship & Protection</p> 	<p>Community Partnerships</p> 	<p>Indigenous Relations</p> 	<p>Accessibility, Diversity, Equity & Inclusion</p> 
<p>Parks maintenance delivered largely through not-for-profits and mental health groups</p>	<p>Service supports environmental stewardship and protection</p>	<p>Service relies on community partnerships for service delivery</p>	<p>Parks follows K'ómoks CHIP protocol and works continuously to foster and build relations with K'ómoks</p>	<p>Parks is continually working towards increasing accessibility to parks</p>



Options & Recommendations

- That the proposed allocation for Community Works Funding to the following capital projects be approved:
 - Project 1147 Lazo Greenway (\$200,000), Masters Park (\$50,000), Mottishaw Greenway (\$30,000)
 - Project 1148 Union Bay Playground for \$175,000
- That the proposed 2024-2028 financial plan for the function 621, Baynes Sound, Electoral Areas B & C Parks & Greenways Service, be approved including the proposed allocations of Community Works Funding.



Questions?