

### Electoral Areas Expenditure & Election Services

130

| Established:           | 01-Aug-65                                | Requistion Budget   | 2023 Actual | 2024 PB     | 2025 FP     | 2026 FP     | 2027 FP     | 2028 FP     |  |  |
|------------------------|--|---|-------------|-------------|-------------|-------------|-------------|-------------|--|--|
| Authority: Amendments: | LGA Sec 338; Board Policy Feb 26/01.     | Electoral Areas   |             |             |             |             |             |             |  |  |
|                        |  | Area A  | 420,871     | 445,286     | 457,247     | 494,042     | 493,491     | 493,065     |  |  |
| Purpose:               | Electoral area administration & election | Area B  | 304,806     | 331,393     | 340,294     | 367,677     | 367,268     | 366,951     |  |  |
| services               | Area C                                   | 374,323   | 413,321     | 424,424     | 458,577     | 458,066     | 457,671     |             |  |  |
| Participants:          | Electoral Areas A, B, C                  |   | \$1,100,000 | \$1,190,000 | \$1,221,965 | \$1,320,296 | \$1,318,825 | \$1,317,687 |  |  |
| Maximum Levy:          | No stated limit.                         | Change from Previous year                                     |             | \$90,000    | \$31,965    | \$98,331    | (\$1,471)   | (\$1,138)   |  |  |
| 2024 Maximum:          | \$0                                      |   |             |             |             |             |             |             |  |  |
|                        |  | Residential Tax Rate Estimate (per \$1,000 of assessed value) | e 0.0882    | 0.0951      | 0.0977      | 0.1055      | 0.1054      | 0.1053      |  |  |

Estimates are based on 2024 Completed Roll at Proposed Budget January 2024

# Year over Year Change

# Revenue and Expenses by Category

130 - Electoral Areas Administration

|                                   | 2023 Budget 2 | 2023 Budget 2024 Budget |           | Explanation for Increase (+) or Decrease (        |  |  |
|-----------------------------------|---------------|-------------------------|-----------|---|--|--|
| Revenues                          |               |                         |           |   |  |  |
| Grants in lieu                    | 4,000         | 4,000                   | 0         |   |  |  |
| Taxation                          | 1,100,000     | 1,190,000               | 90,000    | Increase of 8.8%                                  |  |  |
| Transfers from Reserve            | 0             | 27,787                  | 27,787    | Reserve withdrawal to temper requisition increase |  |  |
| Prior Year Surplus                | 129,746       | 0                       | (129,746) | No reliance on prior year surplus at preliminary  |  |  |
| Total Revenue                     | 1,233,746     | 1,221,787               | (11,959)  |   |  |  |
| Expenses                          |               |                         |           |   |  |  |
| Support Services                  | 103,931       | 111,204                 | 7,273     | Increased allocation in 2024                      |  |  |
| Personnel costs                   | 961,612       | 971,067                 | 9,455     | Wage and salary escalation                        |  |  |
| Materials, Supplies and Utilities | 75,767        | 73,995                  | (1,772)   | Constituency expense (-4.5K), Meetings (+2K)      |  |  |
| Contract and General Services     | 63,849        | 64,874                  | 1,025     | Legal (+3.5K), Professional Fees (1.5K), PR (+1K) |  |  |
| Transfer to Reserve               | 28,587        | 647                     | (27,940)  | Drawing down reserve to temper requisition        |  |  |
| Total Expense                     | 1,233,746     | 1,221,787               | (11,959)  |   |  |  |

# **CVRD 5 Year Operating Budget by Service**

Functions: Multiple

Objects: Multiple

| Account Code                         | Account Description                  | 2023<br>Actual | 2023<br>Budget | 2024<br>Budget | 2025<br>Financial | 2026<br>Financial | 2027<br>Financial | 2028<br>Financial |
|--------------------------------------|--------------------------------------|----------------|----------------|----------------|-------------------|-------------------|-------------------|-------------------|
| 01 - General Revenue Fund            |                                      |                |                |                |                   |                   |                   |                   |
| 130 - Electoral Areas Ex             | penditure & Election Services        |                |                |                |                   |                   |                   |                   |
| Revenues                             |                                      |                |                |                |                   |                   |                   |                   |
| 130 - Electoral Are                  | as Administration                    |                |                |                |                   |                   |                   |                   |
| 01-1-130-005                         | Gil Fed Govt                         | 0              | 4,000          | 4,000          | 4,000             | 4,000             | 4,000             | 4,000             |
| 01-1-130-019                         | Reqn Elect/Spec Prov Govt            | 1,100,000      | 1,100,000      | 1,190,000      | 1,221,965         | 1,320,296         | 1,318,825         | 1,317,687         |
| 01-1-130-133                         | Recoveries - Other                   | 0              | 0              | 0              | 0                 | 0                 | 0                 | 0                 |
| 01-1-130-145                         | Transfer from Reserve                | 0              | 0              | 27,787         | 29,906            | 32,341            | 33,685            | 35,070            |
| 01-1-130-150                         | Surplus Prior Year                   | 116,458        | 116,502        | 0              | 0                 | 0                 | 0                 | 0                 |
| 01-1-130-151                         | Funds Allocated from Prior Year      | 13,244         | 13,244         | 0              | 0                 | 0                 | 0                 | 0                 |
| 130 - Electoral Are                  | 130 - Electoral Areas Administration |                | 1,233,746      | 1,221,787      | 1,255,871         | 1,356,637         | 1,356,510         | 1,356,757         |
| Revenues                             | _                                    | 1,229,702      | 1,233,746      | 1,221,787      | 1,255,871         | 1,356,637         | 1,356,510         | 1,356,757         |
| Expenses                             |                                      |                |                |                |                   |                   |                   |                   |
| 130 - Electoral Are                  | as Administration                    |                |                |                |                   |                   |                   |                   |
| 01-2-130-200                         | Support Services                     | 99,847         | 99,847         | 108,416        | 108,416           | 108,416           | 108,416           | 108,416           |
| 01-2-130-220                         | Salaries & Wages                     | 593,676        | 556,942        | 536,369        | 560,869           | 585,750           | 603,126           | 621,026           |
| 01-2-130-221                         | Directors Remuneration               | 169,998        | 187,766        | 191,356        | 194,978           | 198,601           | 203,021           | 207,574           |
| 01-2-130-225                         | Benefits                             | 119,336        | 149,827        | 166,911        | 174,258           | 181,723           | 186,937           | 192,307           |
| 01-2-130-228                         | Honorarium                           | 0              | 0              | 5,000          | 5,000             | 5,000             | 5,000             | 5,000             |
| 01-2-130-237                         | Employer Health Tax                  | 14,856         | 13,764         | 13,410         | 14,020            | 14,641            | 15,077            | 15,531            |
| 01-2-130-238                         | WCB                                  | 11,771         | 15,138         | 15,393         | 16,097            | 16,812            | 17,309            | 17,819            |
| 01-2-130-263                         | Constituency Expenses                | 4,550          | 9,000          | 4,500          | 4,500             | 4,500             | 9,000             | 3,500             |
| 01-2-130-284                         | Meeting Expense                      | 12,895         | 6,000          | 8,000          | 8,000             | 8,000             | 8,000             | 8,000             |
| 01-2-130-293                         | Office Expenses                      | 229            | 1,000          | 1,000          | 1,000             | 1,000             | 1,000             | 1,000             |
| 01-2-130-314                         | Telephone & Alarm Lines              | 1,875          | 3,151          | 2,795          | 2,815             | 2,835             | 2,856             | 2,877             |
| 01-2-130-319                         | Training/Development & Conferences   | 6,286          | 7,500          | 7,500          | 7,500             | 7,500             | 7,500             | 7,500             |
| 01-2-130-320                         | Travel                               | 13,888         | 21,000         | 21,000         | 21,000            | 21,000            | 21,000            | 21,000            |
| 01-2-130-335                         | Advertising                          | 0              | 500            | 500            | 500               | 500               | 500               | 500               |
| 01-2-130-340                         | Dues And Memberships                 | 24,056         | 23,866         | 24,700         | 25,194            | 25,697            | 26,212            | 26,736            |
| 01-2-130-353                         | Public Relations                     | 44,053         | 49,000         | 48,000         | 48,000            | 48,000            | 48,000            | 48,000            |
| 01-2-130-369                         | Insurance Liability                  | 788            | 813            | 837            | 862               | 888               | 915               | 942               |
| 01-2-130-381                         | Legal Fees                           | 34,025         | 1,500          | 5,000          | 5,000             | 5,000             | 5,000             | 5,000             |
| 01-2-130-387                         | Other Prof Fees                      | 5,288          | 10,000         | 10,000         | 5,000             | 9,000             | 10,000            | 5,000             |
| 01-2-130-489                         | Reserve Contr Other                  | 28,587         | 28,587         | 647            | 0                 | 0                 | 20,137            | 0                 |
| 130 - Electoral Areas Administration |                                      | 1,186,004      | 1,185,201      | 1,171,334      | 1,203,009         | 1,244,863         | 1,299,006         | 1,297,728         |
|                                      |                                      |                |                |                |                   |                   |                   |                   |

# **CVRD 5 Year Operating Budget by Service**

Functions: Multiple

Objects: Multiple

|   |                                    | 2023        | 2023        | 2024        | 2025        | 2026        | 2027        | 2028        |
|---|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Account Code  | Account Description                | Actual      | Budget      | Budget      | Financial   | Financial   | Financial   | Financial   |
| 131 - Electoral Area                                  | s Elections                        |             |             |             |             |             |             |             |
| 01-2-131-200  | Support Services                   | 4,084       | 4,084       | 2,788       | 2,788       | 2,788       | 2,788       | 2,788       |
| 01-2-131-220  | Salaries & Wages                   | 29,510      | 29,151      | 31,489      | 33,235      | 35,537      | 36,595      | 37,685      |
| 01-2-131-225  | Benefits                           | 7,228       | 7,508       | 9,447       | 9,971       | 10,661      | 10,978      | 11,305      |
| 01-2-131-237  | Employer Health Tax                | 580         | 722         | 788         | 831         | 888         | 915         | 942         |
| 01-2-131-238  | WCB                                | 812         | 794         | 904         | 954         | 1,020       | 1,050       | 1,082       |
| 01-2-131-281  | Materials & Supplies               | 0           | 250         | 250         | 250         | 2,000       | 250         | 250         |
| 01-2-131-293  | Office Expenses                    | 0           | 250         | 250         | 250         | 5,000       | 250         | 250         |
| 01-2-131-319  | Training/Development & Conferences | 0           | 500         | 500         | 500         | 2,000       | 500         | 500         |
| 01-2-131-320  | Travel                             | 0           | 250         | 250         | 250         | 1,500       | 250         | 250         |
| 01-2-131-335  | Advertising                        | 0           | 500         | 500         | 500         | 18,000      | 500         | 500         |
| 01-2-131-369  | Insurance Liability                | 73          | 36          | 37          | 38          | 39          | 40          | 41          |
| 01-2-131-381  | Legal Fees                         | 0           | 1,000       | 1,000       | 1,000       | 1,000       | 1,000       | 1,000       |
| 01-2-131-385  | Gis Services                       | 0           | 0           | 0           | 0           | 1,000       | 0           | 0           |
| 01-2-131-387  | Other Prof Fees                    | 154         | 1,500       | 0           | 0           | 25,000      | 0           | 0           |
| 01-2-131-421  | Rental/Lease Buildings             | 2,178       | 2,000       | 2,250       | 2,295       | 5,341       | 2,388       | 2,436       |
| 131 - Electoral Areas Elections                       |                                    | 44,619      | 48,545      | 50,453      | 52,862      | 111,774     | 57,504      | 59,029      |
| Expenses  | _                                  | (1,230,622) | (1,233,746) | (1,221,787) | (1,255,871) | (1,356,637) | (1,356,510) | (1,356,757) |
| 130 - Electoral Areas Expenditure & Election Services |                                    | (920)       | 0           | 0           | 0           | 0           | 0           | 0           |
| 01 - General Revenue Fund                             |                                    | (920)       | 0           | 0           | 0           | 0           | 0           | 0           |