

## Wood Smoke Reduction Program Rebate Eligibility Checklist

- Applicants must reside in the legal dwelling unit on property located within the borders of the Comox Valley Regional District (CVRD), which includes homes within the City of Courtenay, Town of Comox, Village of Cumberland, K'ómoks First Nation, and CVRD Electoral Areas including Hornby and Denman Islands. The application must be supported by the registered property owner.
- Must have replaced an eligible functioning 5+ year old wood burning appliance (woodstove, wood furnace, wood insert with airtight doors, barrel stove or homemade stove) which was regularly used as the home's main heating source with a heat pump. Heat pumps qualifying products through CleanBC.
- The wood-burning appliance must be removed, decommissioned and recycled (i.e. it cannot be re-used in a workshop or garage).
- Prior to replacing the existing wood stove, all applicants must contact the CVRD's Wood Smoke Reduction Program to confirm their eligibility. Applications are processed on a first come, first served basis while funding lasts. Applicants are advised to submit their application as soon as their project is complete and within six months of the date of install for the new unit.

## Required Documents

- Copy of dated sales and installation receipt (originals not required as they will not be returned) indicating brand, model name and model number and serial number of appliance.
- Photograph of **newly installed** heat pump.
- AHRI number or certificate of **newly installed** heat pump

Verification that wood-burning appliance has been removed:

- "Before" photos showing the operational wood burning appliance
  - "After" photos showing the wood burning appliance was removed
- \* Include photo of make, model and serial number found on the back of the unit
- Confirmation of decommissioning of wood burning appliance
    - Recycled at Comox Valley Waste Management Centre (receipt to be attached and state that recycle receipt is for woodstove)
    - Rendered non-usable (doors removed, recycled) by participating retailer (See participating retailer list)